

THE MINUTES OF THE **CANADIAN PRESBYTERY**

*Associate Reformed Presbyterian Church in Canada,
Associate Reformed Presbyterian Synod*

Stated Fall Meeting

October 20 – 21, 2011

Grace Fellowship Church, ARPC
Sydney Mines, NS



Mr. Bill McKay
Stated Clerk

Mr. Kevin Bigney
Moderator

OFFICERS OF THE CANADIAN PRESBYTERY

MODERATOR

(1 yr. Term expires June 30, 2012)

Mr. Kevin Bigney

87 Robinson Rd.,
RR#1 Shubenachadie, NS
B0N 2H0

VICE MODERATOR

(1 yr. Term expires June 30, 2012)

Rev. John Shearouse

71 Fraser Rd.
Timberlea, NS
B3T 1J4

STATED CLERK

(3 yr. Term expires June 30, 2013)

Mr. Bill McKay

1124 Tupper Gardens
Woodstock, ON, Canada
N4S 8K2

READING CLERK

(3 yr. Term expires June 30, 2013)

Rev. Jeff Kingswood

172 Light St.
Woodstock, ON, Canada
N4S 6H4

TREASURER

(3 yr. Term expires June 30, 2013)

Mr. Gary Armstrong

7 Kipling Dr.
Woodstock, ON, Canada
N4S 3C8

CHURCHES OF THE CANADIAN PRESBYTERY

MARITIMES REGION

Covenant Reformed Presbyterian Church

Covenanters ARP Church

Grace Fellowship Church, ARPC

Mt. Zion ARP Church

Trinity Presbyterian Church

ONTARIO REGION

Grace Presbyterian Church

Reformed Hungarian Church

Riverside ARP Church

Trinity ARP Church

TABLE OF CONTENTS

REPORT OF THE STATED CLERK.....	5
REPORT OF THE CONGREGATIONAL LIFE COMMITTEE.....	6
REPORT OF THE STEWARDSHIP COMMITTEE.....	6
REPORT OF THE OUTREACH CANADA COMMITTEE.....	7
REPORT OF THE MINISTER & HIS WORK COMMITTEE.....	7 - 9
REPORT OF NEW BUSINESS.....	9
REPORT OF THE MODERATOR'S COMMITTEES.....	10
APPENDIX 1.....	11
APPENDIX 2.....	13
APPENDIX 3.....	17
APPENDIX 4.....	18
PAST OFFICERS OF THE CANADIAN PRESBYTERY.....	19

**MINUTES OF THE CANADIAN PRESBYTERY,
ASSOCIATE REFORMED PRESBYTERIAN CHURCH IN CANADA,
ARP GENERAL SYNOD
STATED FALL MEETING – October 20 - 21, 2011
Grace Fellowship Church, ARPC
Sydney Mines, Nova Scotia**

The 2011 Stated Fall Meeting of the Canadian Presbytery was held on October 20 and 21, 2011 and hosted by the Grace Fellowship Church Congregation (Sydney Mines, Nova Scotia). The meeting was held at Grace Fellowship Church. Fifteen (15) presbyters were in attendance for this meeting of presbytery.

Thursday – October 20, 2011

The delegates for presbytery gathered for a time of Christian fellowship, refreshments and prayer prior to the beginning of the 2011 Stated Fall Meeting of the Canadian Presbytery. It is by God's grace and under His blessing that we gather as a court of His church. We give praise to God from whom all blessings flow.

Open discussion time

The Canadian Presbytery began this year's Stated Fall Meeting with an open discussion regarding Ruling Elders which was led by Rev. Brian Murray.

Presbytery Convenes for 2011 Stated Fall Meeting

The Moderator of the Canadian Presbytery (2011/12), Mr. Kevin Bigney, called the presbyters to order at 9:45 a.m. and convened the 2011 Stated Fall Meeting of the Canadian Presbytery. Mr. Bigney constituted the meeting of the Canadian Presbytery as a court of the church of Jesus Christ, with prayer and reading from Romans 15:1-7.

Greetings from the Host Congregation

On behalf of the congregation of Grace Fellowship Church, Rev. Rick Barnes extended warmest greetings and salutations to the presbyters and guests of the Canadian Presbytery.

Calling of the Roll

The Reading Clerk, Jeff Kingswood, called the roll of presbyters for this stated meeting. The following brothers were in attendance.

a) **Ministers**

Rick Barnes
David Els
Brian Murray

Henry Bartsch
Jeff Kingswood
Andrew Savill

Kevin Carter
Frank Kovacs
John Shearouse

b) Roll of Ruling Elders (as delegates to presbytery)

Henry Hogeterp (Covenanters ARPC)
Dr. Eric Whyte (Grace Fellowship Church)
Dave Alexander (Covenant Reformed Presbyterian Church)
Mike Flewelling (Trinity Presbyterian Church, Woodstock)
Frank Kovacs Sr. (Reformed Hungarian)

William Campbell, Rudy deVries, Jerry Hamstra, Dr. Jack Whytock, Dr. Bill VanDoodewaard, Dr. Russ Kosits and Stated Clerk Bill McKay were not present and sent their regrets regarding their absence from the 2011 Stated Fall Meeting. Greig Park (Riverside ARPC) also sent his regrets as there was a death in the congregation.

Rev. Jeff Kingswood will serve as the Clerk Pro Tem.

Trinity ARP (Chatham), Grace Presbyterian Church, Riverside ARP and Mt. Zion ARP Church were not represented with Ruling Elders at this meeting.

The Reading Clerk declared a quorum was present.

Introduction of Guests and Visitors and Fraternal Delegates

Rev. Stephen Richardson – Grace Presbyterian Church
Rev. Michael Butterfield – Westminster PCA, Sydney NS.
Rev. Sung Dong Kim – Moncton, NB
Rev. Peter Shim – KPAC – St. John, NB

Report of the Moderator (Kevin Bigney)

1. Presentation and Approval of the Docket

Mr. Bigney presented the proposed docket.

- **Motion:** to adopt the docket as presented. **M/S/C**

2. Appointment of the Moderator's Committees

Mr. Bigney appointed Andrew Savill and Henry Hogeterp to serve on the Moderator's Committee for Excuses and Resolutions.

3. Report of the Commission overseeing the Installation of Rev. Jerry Hamstra

- **Motion:** To receive the report of the Commission. **M/S/C (See Appendix 1)**

4. Report on Moderator's Committee on "Committee Restructuring" (See Appendix 2)

Rev. Carter gave the report and it comes to us M/S/ by the Committee.

- **Motion:** To amend the Manual of Procedure accordingly. **M/S/C**

Report of the Stated Clerk (Rev. Jeff Kingswood)

1. Meeting Dockets

- **Motion:** To append a list of the committees and their members to the agenda of each meeting. **M/S/C**

2. Approval of the Minutes of Presbytery

- **Motion:** To approve the Minutes of Presbytery for the April 28, 2011 Stated Spring Meeting. **M/S/C**

- **Motion:** To adopt the report as a whole. **M/S/C**

The presbytery recessed for Standing Committee Meetings (at 10:15 a.m.) and Lunch at Noon. The presbytery observed the Order of the Day at 2:00 p.m. and reconvened for business at 2:15 p.m.

Rev. David Els opened in prayer.

COMMITTEE REPORTS

BOARD OF DIRECTORS (Rev. Kevin Carter)

There was no report from this committee.

NOMINATIONS COMMITTEE REPORT (Rev. Kevin Carter)

There was no report from this committee.

CONGREGATIONAL LIFE COMMITTEE (Rev. David Els)

1. Session Minutes to be Examined

The 2010 Session Minutes from Trinity ARP (Chatham, ON), Grace Fellowship Presbyterian Church, Trinity Presbyterian Church (Woodstock, NB), Covenanters Associate Reformed Presbyterian Church, Mt. Zion ARP Church and Covenant Reformed Presbyterian Church were received and examined according to the Form of Government.

- **Motion:** To receive and approve the 2010 Session Minutes from Trinity ARP (Chatham, ON), Grace Fellowship Presbyterian Church, Trinity Presbyterian Church, Covenanters Associate Reformed Presbyterian Church, Mt. Zion ARP Church and Covenant Reformed Presbyterian Church. **M/S/C**

- **Motion:** To adopt the report as a whole. **M/S/C**

STEWARDSHIP COMMITTEE REPORT (Rev. John Shearouse)

1. 2011 Financial Report (See Appendix 3)

The Financial Report for 2011 (year to date) was presented for information only.

- **Motion:** To receive the financial report for information. **M/S/C**

2. 2012 Budget (See Appendix 4)

- **Motion:** The Canadian Presbytery approves of the budget for 2012 as presented. **M/S/C**

3. Stewardship agreed to instruct the treasurer to have the year-end report to the Committee of Presbytery by January 31 of the new year.

4. Presbytery voted to express their gratitude to the Treasurer, Gary Armstrong, for his work and timely submissions. M/S/C

- **Motion:** To adopt the report as a whole. **M/S/C**

OUTREACH CANADA (Rev. Henry Bartsch)

1. A written report was received from Rev. Rudy DeVries who was unable to be present because of a ministry engagement in Alberta. A report from the Cornerstone Board was also received. A question of accountability structure was discussed.

2. The Committee discussed a church planter recruiting strategy with an eye to another possible church plant several years down the road. It is our purpose to place the need, call, and vision

before others in order to recruit church planters to Canada. Our goal in this task is to recruit two men who would help us plant 2 churches in the next 4 years. To achieve this goal we will seek to...

- Ask ONA for guidance as to how and where to make the Canadian need known.
- Request our Synod if we could make a power point presentation on the need in Canada at the 2012 meeting of General Synod. This presentation would be for the purpose of...
 - a) Making the denomination more aware of the great of the gospel in our secular culture.
 - b) Challenging men to “come up and help us.”
 - c) Asking our congregations to pray for Canada.
 - d) Give a presentation of Canada’s need at Erskine College and Seminary.
 - e) Give a presentation of Canada’s need at Seminary’s in Canada.

3. Kingston Church Plant Exploration

Currently there are 3 families who meet Sunday afternoons. Rev. de Vries is leading them in singing and bible study. In the last months we have had new contacts from three people. One couple attends Bath Road Baptist but their background is RPCNA I believe. Another was a man who lives in Kingston but is a member of the Brockville URC. He asked about visiting our work when it begins. Another very recent contact was from a Queens University student looking for Reformed fellowship and worship.

We do not have a church planter on site. We received a minister into our Presbytery this past October (Rev. Steve Richardson), who was eager to take up this work; however, the Presbytery decided he needed a year of internship in our churches and then go to the ONA assessment centre in the fall of 2012 before being placed on the field.

Currently the group is planning to do a Christianity Explored course in the beginning of the New Year.

- **Motion:** To receive the report as a whole. **M/S/C**

MINISTER AND HIS WORK (Rev. Jeff Kingswood)

1. Pastor Kim presented a hope and plan to try to establish a Korean Presbyterian church in the Moncton area that would operate within the bounds of the Canadian Presbytery. Pastor Shim KAPC, St. John provided translation.
There was discussion about process, integration, language issues, leadership issues in terms of a provisional Session.
The possibility of incorporating the work as a subset of Mt. Zion with Pastor Kim as an associate pastor was discussed. The chapel model was considered.
Henry Bartsch and John Shearouse also met with the committee and gave a report on their meeting with Pastor Kim in September.
2. Rev. Stephen Richardson is a candidate for examination.
Rev. Richardson gave an update on his situation with regard to his former congregation in the Eden Baptist Church in Eden, Ontario. When he informed them of his changed convictions, he was released from his call there, with a three month severance package.

He also summarized his theological journey from an Arminian-Baptist position to a Reformed Presbyterian conviction.

Henry Bartsch and John Shearouse also contributed to the discussion of a possible internship for Steve to allow him, and his family, to make the transition to Presbyterianism. The Committee decided to ask the Presbytery to release \$24,000 from the Presbytery Expense fund to support this training period.

3. Reports were received from ministers working out of bounds.

4. Dr. Frank Kovacs and Pastoral Relationship

Dr. Kovacs spoke to the letters which he had submitted to the Stated Clerk. The first letter was with regards to the possibility of the congregation purchasing the Free Reformed Church facility in which they have been worshipping. The congregation has voted in favour of purchasing the property for \$250,000.

Dr. Kovacs also indicated his feel of a call to a teaching ministry. He is actively seeking a teaching position. In order for the congregation to make an informed decision in the above matter, the Session felt it necessary to inform the congregation of his desire and so he submitted a letter of resignation. He is not leaving the congregation at this point, but to observe the politeness of Hungarian protocol, this course of action has been taken.

- **Motion:** That the Presbytery approve the resignation of the Rev. Dr. Frank Z. Kovacs with its acceptance by the congregation of Reformed Hungarian; and further, that the pastoral tie between both parties be dissolved. **M/S/C**
- **Motion:** That the Rev. Dr. Kovacs be appointed as Stated Supply and Interim-Moderator of the Reformed Hungarian congregation. **M/S/C**

At 3:00 pm the Presbytery recessed for refreshments.

At 3:30 the Presbytery reconvened.

5. Examination of Rev. Stephen Richardson

- a) Rev. Henry Bartsch conducted the examination in English Bible – **M/S/C** that the exam be arrested.
- b) Rev. Rick Barnes conducted the examination in Church History – **M/S/C** that the exam be arrested.
- c) David Els conducted the examination in Theology – **M/S/C** that the exam be arrested.
- d) Kevin Carter conducted the examination in Polity, Pastoral Care, and Piety - **M/S/C** that the exam be arrested.

RECESS

At 4:45 p.m. Mr. Bigney declared a recess for this session of presbytery.

DINNER

At 5:00 pm the presbytery met for dinner.

Service of Worship

The presbyters and friends of the Canadian Presbytery gathered together again at 7:00 p.m. (October 20, 2011) in the sanctuary of Grace Fellowship Church, for a service of worship. Rev.

Henry Bartsch presided over the service and Rev. Stephen Richardson presented God's Word to the congregation. He preached from Song of Solomon 5: 2-16 ("What is He more than another?"). 32 persons shared Communion.

A time of fellowship followed the worship service.

Friday, October 21, 2011

At 8:30 a.m., the Presbytery gathered in the sanctuary for a worship service. Rev. Frank Kovacs presided at this service and led the presbytery in prayer and in the singing of hymns from the Trinity Hymnbook. Rev. Kevin Carter brought the Word of God to the presbytery as he preached from Exodus 15:22-27.

Presbytery Re-Convenes

At 9:30 a.m., following the worship service, Mr. Bigney called the presbytery to order and re-convened the 2011 Stated Fall Meeting of the Canadian Presbytery with prayer.

Calling of the Roll

The clerk "pro tem" declared a quorum was present.

Introduction of Guests and Visitors

There were no new introductions for today.

UNFINISHED COMMITTEE REPORTS

Minister and His Work (Cont'd from the previous day.)

- **Motion:** That the examinations as a whole be sustained. **M/S/C**
Rev. Stephen Richardson is received as minister without call. He will be added to the roll of Presbytery.
- **Motion:** That an internship for Rev. Richardson be established at Grace Presbyterian Church to allow he and his family to make the transition to Presbyterianism; and further, that this arrangement is to be reviewed at the Spring Presbytery 2012. **M/S/C**
- **Motion:** The Committee moves that the Presbytery release \$24,000 from the Presbytery Expense fund to support this training period. **M/S/C**
- **Motion:** To adopt the report as a whole. **M/S/C**

UNFINISHED BUSINESS

There was no Unfinished Business to attend to.

NEW BUSINESS

Rev. Kevin Carter presented the following motion:

- **Motion:** That the Canadian Presbytery set up a committee that will begin the work of establishing a Canadian Synod of Reformed Presbyterian Churches, working with the appropriate agents of the General Synod of the Associate Reformed Presbyterian Church to ensure a prudent, peaceable and orderly departure by July 1, 2015. **M/S/**
- **Motion:** Table the previous motion. **M/S/C**
- Jeff Kingswood introduced the subject of the mission in Suriname and the potential of the

Presbytery sending Rev. Gerry Mynders as a missionary to this field. The future viability of the field was the chief concern, as well as the expenditure of resources outside of Canada when our domestic situation is so fragile.

- **Motion:** That we receive a report each Presbytery from Mount Zion through the Outreach Canada Committee. Andrew Savill gave a report. The motion was withdrawn with the agreement of the seconder.
- A time of prayer for Mount Zion was lead by Revs. Els, Carter and the Moderator.

REPORTS OF MODERATOR'S COMMITTEE

1. Excuses and Absences

Excuses were received and accepted from Rudy deVries, Jerry Hamstra, Greig Park, Bill McKay, Jack C. Whytock, Bill VanDoodewaard, Russ Kosits, and Bill Campbell.

2. Resolutions

The following motion from the Excuses and Resolutions Committee was presented:

- **Motion:** the Canadian Presbytery of the ARP expresses thanks to the congregation of Grace Fellowship Church, Sydney Mines, NS for the warm hospitality, plentiful food, and abundant fellowship in our Lord Jesus Christ. We were refreshed and blessed greatly by our time here. **M/S/C**

This resolution will be conveyed to the congregation of Grace Fellowship Church (Sydney Mines, NS).

- **Motion:** To adopt the report as a whole. **M/S/C**

DATES & LOCATIONS OF FUTURE MEETINGS OF THE CANADIAN PRESBYTERY (D.V.)

April 26-27/12: Riverside ARP Church, Cambridge, ON

September 27-28/12: Covenanters ARPC, Kentville, NS

ADJOURNMENT/ ANNOUNCEMENTS – CLOSING PRAYER AND BENEDICTION

Mr. Bigney prayed and gave the benediction. The court adjourned at 11:50 a.m. with the singing of Psalm 133.

- **Motion:** To adjourn the meeting. **M/S/C**

Respectfully submitted and attested by:

Mr. Bill McKay
Stated Clerk

Mr. Kevin Bigney
Moderator

APPENDIX 1 (October/11)

Special Music: *God Be In My Head – John Rutter*

Opportunity for Churches to give greetings

Following the service, please join us for refreshments in the fellowship hall.

Brief Biography of Jerry Hamstra

Gerald Peter Hamstra was born March 7, 1958. He was named Gerald Peter and has been called Jerry ever since. He was taught of his need of salvation and its provision in Christ from childhood. While he had spiritual impressions during his youth, it was during his late teens, that the Lord brought these realities home to his heart and he embraced Christ as his Saviour and publically confessed his faith at the Free Reformed Church of Dundas, Ontario.

Jerry became more involved in young people's bible study, gravitated to leadership and soon felt called to the pastoral ministry. He earned a B.A. degree from the University of Guelph, was accepted as a student for the ministry in the FRC, began his seminary training at the Protestant Reformed Seminary in Grandville, Michigan and finished it at Calvin Theological Seminary in Grand Rapids, Michigan. After being accepted as a candidate in the FRC, he first served the FRC of Toronto and then the FRC of Chilliwack BC. In 1995, he asked for and received permission to leave the ministry due to struggles with depression. From 2000 to 2010, he served a number of churches in southern Ontario with occasional pulpit supply. One of those churches was Riverside ARP. God created a bond between Jerry and Riverside which eventually led to the conviction that he was calling Jerry to be their pastor.

While studying in Grand Rapids, Jerry met Wilma and soon they were married. They have four children, Nick (25), Daniel (23), Ian (21) and Tamarah (18). Nick is married to Sarah. They live in Oakville. Daniel is married to Elizabeth and they have one child, Hannah. They live in Hamilton. Ian and Tamarah still live at home.



Worship Site: Avenue Road Baptist Church (gymnasium), 465 Avenue Rd, Cambridge, ON, N1R 5S4.

Administration Mailing Address: 6986 Gore Road, R.R. #2 Puslinch, ON, N0B 2J0.

Church Phone (Voicemail): 519-653-7746

www.riversidepres.com



ORDER OF WORSHIP

FOR THE ORDINATION & INSTALLATION OF

GERALD PETER HAMSTRA

TO THE

OFFICE OF PASTOR

AT

RIVERSIDE ARP CHURCH

CAMBRIDGE, ONTARIO, CANADA.

JUNE 3, 2011

A SERVICE OF THE CANADIAN PRESBYTERY OF



**THE ASSOCIATE REFORMED
PRESBYTERIAN CHURCH**

Welcome and Announcements

Rev. Henry Bartsch, Trinity ARP Church, Chatham, ON

Call to Worship

Hymn of Adoration: Trinity Hymnal # 34

The God of Abraham Praise

Prayer of Adoration and Confession

Confession of Faith: The Apostle's Creed.

I believe in God, the Father Almighty,
Maker of heaven and earth.

I believe in Jesus Christ, His only Son, our Lord,
who was conceived by the Holy Spirit, and born of the virgin Mary.
He suffered under Pontius Pilate, was crucified, died, and was buried;
He descended into hell. The third day He rose again from the dead.
He ascended into heaven and is seated at the right hand of God the Father Almighty.
From there He will come to judge the living and the dead.

I believe in the Holy Spirit, the holy catholic church, the communion of saints; the forgiveness of sins, the resurrection of the body; and the life everlasting. Amen.

Hymn of Response: Trinity Hymnal # 168

I Greet Thee, Who My Sure Redeemer Art

Prayer of Illumination

Scripture Reading: 1 Corinthians 4:1-12

Sermon: "It is the Lord that Judges"

Rev. Jeff Kingswood, Grace Presbyterian Church (ARP), Woodstock, ON

Prayer of Application

Hymn of Response: Trinity Hymnal # 26

Tell Out, My Soul, The Greatness Of The Lord

Overview of Process Toward Ordination

Formula of Questions for Ordination & Installation:

1. Do you believe in one God - Father, Son and Holy Spirit - and do you confess anew the Lord Jesus Christ as your Saviour and Lord, and acknowledge Him head over all things to the Church, which is His Body?
2. Do you reaffirm your belief in the Holy Scripture of the Old and New Testaments to be the Word of the Living God, the only perfect rule of faith and practice, to which nothing is to be added and from which nothing is to be taken at any time or upon any pretext?
3. Do you accept the doctrines of the Associate Reformed Presbyterian Church, contained in the Westminster Confession of Faith and Catechisms, as founded on the Word of God and as the expression of your own faith, and do you resolve to adhere thereto?
4. Do you accept the government, discipline, and worship of the Associate Reformed Presbyterian Church as agreeable to and founded on the Word of God?
5. Do you promise to submit in the spirit of love to the authority of the Presbytery in subordination to the General Synod, and to promote the unity, peace, purity, and prosperity of the Church?
6. Do you sincerely resolve to fulfill all your responsibilities in your home life and in all your relations with your fellowman, following after righteousness, faith, and love?
7. Do you accept and enter upon your ministry with a desire to glorify God and to be instrumental in strengthening His Church?
8. Do you promise to preach the gospel in its purity and simplicity, declaring the whole counsel of God, and to perform all your official duties with zeal and faithfulness, seeking the salvation of sinners?

Laying on of Hands: Ministers of NAPARC affiliated Churches are invited to join Presbytery.

Ordination Prayer

The Right Hand of Fellowship

Declaration of Ordination & Installation

Charge to the Minister: *Rev. Marty Vogel*
Covenant Christian Church (URCNA), Wyoming, ON

Charge to the Congregation: *Rev. Brian Murray,*
Grace Presbyterian Church (ARP), Woodstock, ON

Prayer for Blessing

Closing Hymn: Trinity Hymnal # 437

O God, To Us Show Mercy (Psalm 67)

Benediction: *The Rev. Jerry Hamstra, Pastor, Riverside ARP Church, Cambridge, ON*

Doxology: Trinity Hymnal # 731

Praise God From Whom All Blessings Flow

APPENDIX 2 (October/11)**Presbytery Committee Restructuring Proposal**

The following is a proposal to restructure Presbytery committees with the purpose of both reducing the number of committees and of reassessing duties for each. It is recognized we are a small presbytery, and this restructuring is trying to manage the work of Presbytery within its limits of manpower, but we do not want to restructure such that future growth means doing this task again. What this proposal seeks to do is balance both issues.

Below are the following: (1) a list of the present committees with a brief summary of the terms of membership and duties as listed in the Manual of Procedure [MoP]; (2) a proposed restructuring from 6 to 3 committees; (3) notes that need to be considered for each committee about restructuring.

(1) Present Committees, membership terms, duties: this overview is given to see the current requirements and duties of each. Some of the requirements have Synod responsibilities to maintain.

1. Outreach Canada:

Membership - minimum of 4 Presbyters with special interests/abilities
- Chairman represents Presbytery on Synod's ONA Board

Duties - Promote evangelism and church extension
- Promote Synod's programs on evangelism and church extension
- Help non self-supporting churches with pulpit supply
- Oversee mission congregations
- Assist non self-supporting churches with building needs
- Work with M&HW Committee to secure pastor/stated supply for Mission congregations
- Oversee the organization/reception of new congregations.

2. Congregational Life:

Membership - minimum of 4 Presbyters with special interests/abilities

Duties - Report on local congregations of Presbytery
- Report on trends/programs/activities and receiving all newsletters of each congregation and organizations within each congregation.
- Maintain the history of Presbytery and its congregations
- Examine and report on Session/congregational meeting records
- Give report on delinquencies of congregations
- Promote/publicize and oversee publications of the Presbytery

3. Minister & His Work [M&HW]:

Membership - minimum of 4 Presbyters with special interests/abilities
- must have balance between teaching and ruling elders and represent the churches
[east/west]
- requires a minimum quorum of 3 Presbyters to meet

Duties - Oversee the work of the ministers of Presbytery
- Oversee candidates for gospel ministry
- Oversee Students under care of Presbytery
- Oversee licensure/ordination/installation of ministers
- Oversee particular Churches which have no minister

- Transfer/dissolve pastoral relations with congregations
- Guard ethical matters concerning activities of pastors with former congregations

4. Nominations:

- Membership - minimum of 4 Presbyters with special interests/abilities
 - Chairman represents Presbytery on Synod Board

- Duties - Seek best available people to fill the offices and committees of Presbytery
 - Engage Sessions of each congregation to above duties
 - Replace delinquent committee members by next stated meeting

5. Stewardship:

- Membership - minimum of 4 Presbyters with special interests/abilities
 - Treasurer is an ex-officio member
 - Chairman represents Presbytery on Synod Board

- Duties - Develop programs to deepen commitments of Presbytery's Churches in areas of time / abilities /
 material goods material goods
 - Help churches understand Synod's stewardship programs
 - Promote stewardship of Churches
 - Responsible for Denominational Ministry Programs of Presbytery
 - Coordinate budget needs of Presbytery committees
 - Prepare Presbytery's annual budget
 - Print/distribute/authorize Presbytery's expenses

6. Board of Directors:

- Membership - minimum of 5 Presbyters with special interests/abilities
 - elected for 6 year terms

- Duties - Handle property matters for Presbytery
 - Handle mortgage matters for Presbytery
 - Maintain F.O.G. concerning church property within Presbytery
 - Ensure matters of particular congregations' deeds are maintained
 - Handle liability issues concerning Presbytery and Mission congregations.

(2) Restructuring from 6 committees to 3: this restructuring requires adding more duties to each committee that may not have direct bearing on the intent of the original committee, and so requires all to change their thinking on the purpose of the committee. Again additional duties are highlighted as to the committee they come from – i.e. *[from M&HW]*.

1. Outreach Canada:

- Membership - minimum of 5 Presbyters with special interests/abilities
 - Chairman represents Presbytery on Synod's ONA Board
 - requires a minimum quorum of 3 Presbyters to meet

- Duties
- Promote evangelism and church extension
 - Promote Synod's programs on evangelism and church extension
 - Help non self-supporting churches with pulpit supply
 - Oversee mission congregations
 - Assist non self-supporting churches with building needs
 - Work with M&HW Committee to secure pastor/stated supply for Mission congregations
 - Oversee the organization/reception of new congregations.
 - *[new] Assist particular congregations in daughter plants and chapel ministry.*

[from Congregational life]

- *Promote/publicize and oversee publications of the Presbytery*
- *Report on local congregations of Presbytery*
- *Report on trends/programs/activities and receiving all newsletters of each congregation and organizations within each congregation.*
- *Maintain the history of Presbytery and its congregations*

2. M&HW & Nominations:

- Membership
- minimum of 5 Presbyters with special interests/abilities
 - must have balance between teaching and ruling elders and represent the churches
- [east/west]*
- *[from Nominations] Chairman represents Presbytery on Synod Board of Nominations*
 - requires a minimum quorum of 3 Presbyters to meet

- Duties
- *[from nominations] Seek best available people to fill the offices and committees of Presbytery*
 - *Engage Sessions of each congregation to above duties*
 - *Replace delinquent committee members by next stated meeting*
 - Oversee the work of the ministers of Presbytery
 - Oversee candidates for gospel ministry
 - Oversee Students under care of Presbytery
 - Oversee licensure/ordination/installation of ministers
 - Oversee particular Churches which have no minister
 - Transfer/dissolve pastoral relations with congregations
 - Guard ethical matters concerning activities of pastors with former congregations

4. Board of Directors: *[this title needs to remain because of the CRA business regulations; but this committee would include Congregational Life and Stewardship]*

- Membership
- minimum of 5 Presbyters with special interests/abilities
 - *[from Stewardship] Treasurer is an ex-officio member*
 - *[from Stewardship] Chairman represents Presbytery on Synod Board of Stewardship*
 - elected for 6 year terms
 - requires a minimum quorum of 3 Presbyters to meet

- Duties
- Handle property matters for Presbytery
 - Handle mortgage matters for Presbytery
 - Maintain F.O.G. concerning church property within Presbytery
 - Ensure matters of particular congregations' deeds are maintained
 - Handle liability issues concerning Presbytery and Mission congregations.

[The following duties are from Stewardship]

- *Develop programs to deepen commitments of Presbytery's Churches in areas of time / abilities / material goods*
- *Help churches understand Synod's stewardship programs*
- *Promote stewardship of Churches*
- *Responsible for Denominational Ministry Programs of Presbytery*
- *Coordinate budget needs of Presbytery committees*

- Prepare Presbytery's annual budget
- Print/distribute/authorize Presbytery's expenses

[The following duties are from Congregational Life]

- Examine and report on Session/congregational meeting records
- Give report on delinquencies of congregations
- [NEW] –Excuses & resolutions report

(3) Notes that need to be considered for each committee about restructuring: the 3 committee proposal will work even as our Presbytery grows, particularly if some of the following points are in place:

- a) Each committee would have minimum 6-7 men serving
- b) Each committee can sublet duties to 2-3 men – i.e. M&HW can assign the nominations duties, which is mostly once a year duty, to a couple men to take care of and bring the report back to the committee for recommendation to Presbytery.
- c) The Chairman of each committee would have to do a bit more overseeing, but should not bear the brunt of the work. Having a vice-chairman per committee will be necessary to help with the workload.
- d) Perhaps most obvious and important, the Chairman of each committee will have to make sure that all teaching and ruling elders are engaged in their committee duties. Since it is difficult for some ruling elders to attend Presbytery meetings their involvement at the committee level becomes even more necessary. For some it is not just getting the time off, but loss of salary that inhibits their ability to attend, for others it is neglect. Perhaps Presbytery needs to consider ways to more engage ruling elders to their Presbytery duties.
- e) This restructuring is going to mean more work apart from Presbytery's stated meetings by conference calls, but that is the purpose of these committees – to do the leg-work outside of Presbytery.
- f) Reconsider the 1-year hiatus rule for serving on a committee. Each committee is to have men with *special interest and ability*, and if the committee is working very well, why disrupt it. If someone wants to change from a committee after their term, then consider it.
- g) At times some matters are double discussed in committee and on the floor of Presbytery. I do not know the way around this except to say to Chairmen that if the committee is going to be consumed on an issue, then perhaps it should be brought to the floor of the Presbytery as a whole. The Moderator can then assume responsibility for the time devoted to a matter.
- h) Extra time would **not** need to be devoted to Presbytery because, though the 3 standing committees have more duties, instead of 6 committees reporting to the floor of Presbytery, only 3 will, but with the same matters the 6 would have.
- i) Make Presbytery's docket simpler. [i.e. remove roll call as we have signup sheets]
- j) The Executive Committee of Presbytery would not be affected, except that if a chairman cannot be present then have a provision for the vice-chair of the committees to fill his spot.

Respectfully

Kevin Carter [Chair], Brian Murray and Rudy deVries

APPENDIX 3 (October/11)

Associate Reformed Presbyterian Churches in Canada						
Treasurer's Report						
for the period ending Oct 3, 2011						
	Expense Fund	Denominational Ministry Fund		Canadian Church Development Trust	Total All Funds 2011	Total All Funds 2010
RECEIPTS	Actual	Actual		Actual		
Covenant Reformed	\$ 800.00	\$ 400.00		\$ 1,000.00	\$ 2,200.00	\$ 2,000.00
Covenanters	-	-		-	-	1,000.00
Grace Fellowship, NS	600.00	500.00		500.00	1,600.00	3,500.00
Grace Presbyterian, ON	-	-		-	-	6,732.40
Mount Zion	-	-		-	-	-
Reformed Hungarian	-	-		-	-	750.00
Riverside	1,500.00	150.00		-	1,650.00	5,800.00
Trinity Chatham, ON	1,000.00	200.00		1,000.00	2,200.00	2,200.00
Trinity Woodstock, NB	250.00	50.00		250.00	550.00	2,200.00
Interest	-	-	-	-	-	319.62
TOTAL RECEIPTS	4,150.00	-	1,300.00	-	2,750.00	-
DISBURSEMENTS	Budget	Budget		Budget		
Church plants - Kingston	-	-	-	-	-	723.90
Travel	800.35	3,000.00	-	-	800.35	3,310.59
Moderator/Clerk Travel	-	2,000.00	-	-	-	-
Telephone, teleconference calls	382.57	500.00	-	-	382.57	373.01
Treasurer's Work, Postage, Bank Chgs, Office	255.44	750.00	-	-	255.44	481.96
Student Bursaries & Expenses	-	4,000.00	-	-	-	500.00
Miscellaneous	-	-	-	-	-	6,000.00
TOTAL DISBURSEMENTS	1,438.36	10,250.00	-	-	1,438.36	11,389.46
Excess - Receipts over Disbursements	2,711.64	#####	1,300.00	\$ -	2,750.00	\$ -
Bank and Investments - January 1	<u>26,381.41</u>		<u>29,371.16</u>		<u>125,965.30</u>	<u>181,717.87</u>
Bank and Investments - Oct 3	<u>\$29,093.05</u>		<u>\$30,671.16</u>		<u>#####</u>	<u>\$188,479.51</u>
Represented by:						
Bank Balance					\$ 46,372.15	\$39,610.51
Investment Certificates					<u>142,107.36</u>	<u>142,107.36</u>
Total Funds - Oct 03					<u>\$188,479.51</u>	<u>#####</u>

APPENDIX 4 (October/11)**Canadian Presbytery**
Budget 2012

	<u>2011</u>	<u>2012</u>
From Church Development		
- Kingston Church Plant	0	0
- _____		_____
Presbytery Expense Fund		
- Presbytery Travel:	3,000	3,000
- Moderator/Clerk/Treasurer Travel:	2,000	2,000
- Telephone & Teleconference calls:	500	500
- Treasurer's Work, Bank, Audit, Post:	750	750
- Student Bursaries and Expenses	4,000	4,000
- Miscellaneous	0	0
- _____		_____
- _____		_____

Past Officers of the Canadian Presbytery

2004-05

Moderator: Rev. Dr. Jack C. Whytock

Vice-moderator: Rev. Rick Barnes

Stated Clerk: Bill McKay

Treasurer: Henry Brunsveld

2005-06

Moderator: Ken Turner

Vice-moderator: Rev. Frank Kovacs

Stated Clerk: Bill McKay

Treasurer: Henry Brunsveld

2006-07

Moderator: Rev. David Els

Vice-moderator: John Moerman

Stated Clerk: Bill McKay

Treasurer: Henry Brunsveld/
Gary Armstrong

2007-08

Moderator: Rev. John van Eyk

Vice-moderator: Rev. Brian Murray

Stated Clerk: Bill McKay

Treasurer: Gary Armstrong

2008-09

Moderator: Mike Flewelling

Vice-moderator: Rev. Jeff Kingswood

Stated Clerk: Bill McKay

Treasurer: Gary Armstrong

2009-10

Moderator: Rev. Brian Murray

Vice-moderator: Rev. Kevin Carter

Stated Clerk: Bill McKay

Treasurer: Gary Armstrong

2010-11

Moderator: Rev. Frank Kovacs

Vice-moderator: Rev. David Els

Stated Clerk: Bill McKay

Treasurer: Gary Armstrong