



Minutes of Grace Presbytery [ROUGH DRAFT]

**October 10, 2020
Providence ARP Church of Fayetteville NC**

Reference Documents

1. [PREVIOUS MINUTES](#) (Google Drive Folder)
2. [EMAIL LIST SIGNUP](#) (Mail Chimp)
3. [MANUAL OF PROCEDURE 1.1.6](#) (Google Drive)

Friday, October 9 *Fellowship & Worship*

5:00pm-6:45pm: Drop-in Dinner at [Sammio's Italian](#)

7:00pm-9:00pm: Worship, Lord's Supper, Benevolence Offering, & Fellowship at the host church

Saturday, October 10 *Business Meeting*

8:30am-9:00am: Delegate Registration at the host church

9:00am-2:00pm: Business Meeting

The Fall 2020 meeting of Grace Presbytery was held at Providence ARP Church of Fayetteville NC at 9:00am on October 10. The meeting began with a welcome from Rev. Andy Webb of the host church. Moderator James Constable followed with opening prayer and singing of “Come, Christians, Join to Sing.”

There followed a sermon on Deuteronomy 1:19-33 from Mr. Kyle O'Donnell, candidate for licensure and ordination, along with comments and a review from Randy Foster (per F.O.G. 9.24). The meeting continued with a season of prayer. Business continued as summarized below:

MINUTES

1. Opening remarks and Sermon from Kyle O'Donnell as noted above.
2. Season of prayer; Collection of Benevolence offering.
3. Constitution of Roll (through sign-ins, registration) & Quorum Declared. A roll of those present is available in the appendices.
4. Motion to approve June 13, 2020 minutes. **PASSED**
5. Motion to approve the Presentation of Program by consensus. **PASSED**

6. UNFINISHED BUSINESS

There was no unfinished business to consider at this meeting.

7. SYNOD RECOMMENDATIONS

The Executive Board of General Synod submitted a list of time-sensitive reports and action points to be distributed to members of presbyteries. This list was sent as a supplemental report in the packet for October 10. Within the report, the recommendations for Grace Presbytery to act on were as follows:

1. *The Directory of Private and Family Worship of the Associate Reformed Presbyterian Church.* A draft of *The Directory of Private and Family Worship of the Associate Reformed Presbyterian Church* is available [here](#) and [here](#).
 - a. **Recommendation:** That all comments on the draft of *The Directory of Private and Family Worship of the Associate Reformed Presbyterian Church* from members and churches be submitted to the clerk of their local presbytery no later than December 31, 2020
 - i. **The Clerk read this aloud as an announcement**
 - b. **Recommendation:** That presbyteries complete their work on recommendations to be made to the Special Committee on Private & Family Worship by March 15, 2021
 - i. **The Clerk read this aloud as an announcement**
2. **Recommendation:** That presbyteries consider making recommendations for service during their fall meetings.

a. The Clerk read this aloud as an announcement

3. **Recommendation:** That each presbytery consider appointing an alternate representative to Synod's Committee on Nominations in the event that the chairman of a presbytery's committee on nominations is not able to attend Synod's committee meeting. **PASSED**
4. **Motion:** That the vice-moderator be stated as the alternate representative to Synod's Committee on Nominations. **PASSED**

8. PROGRAM COMMITTEE REPORT

There were no recommendations from the Program Committee to consider at this meeting.

9. CLERK'S REPORT

M.O.P IV.E.11 *"He shall present a report of his actions since the last Stated meeting to the subsequent Stated meeting of the Presbytery."*

The following tasks have been completed since the June 2020 meeting:

1. Sent letter of transfer to Central Carolina Presbytery (PCA) on behalf of Andy Webb and Providence Presbyterian
2. Sent rough draft of June 13 minutes to presbyters and a Summary report to central services
3. Sent final draft of resolution to M&HW/C&E.
4. Coordinated information pertaining to Rev. Lim and Rev. Webb with M&HW/C&E and their respective churches
5. Sent updates on Andy Webb and Providence Presbyterian to ARP Central Services
6. Updated Grace Presbytery Officer contact sheet.
7. Attended Service for Andy Webb and Providence Presbyterian
8. Sent revised info pertaining to Rev. Lim to central services.
9. Coordinated with James Constable to schedule called meeting.
10. Sent correspondence to Grace Presbytery regarding the September fellowship lunch.
11. Sent letter to Jim Carter (PRCC) on behalf of Richard Reeves, student under care.
12. Sent letter to Sung K. Lee (Pyung Joong Presbytery) on behalf for Jang Soon Lim.
13. Participated in installation service for Jang Soon Lim
14. Notified Presbytery of recommendation from Grace Stewardship, action points from Synod Executive board, etc.
15. Received correspondence from Scott Robar (First Presbytery; See Below).
16. Secured location for Fall meeting and assisted host church with logistics.

Clerk's Supplementary Report Regarding Scott Robar (First Presbytery)

I received an inquiry from Scott Robar on Sunday, August 16 at 3:32pm, which is included below. I've formatted the various emails for ease of reading, but they're available by request in their original format if needed.

After receiving Mr. Robar's email, I left a voicemail with Andy Putnam, (ARP Synod Parliamentarian), to confirm that Grace Presbytery would be free to interact with Mr. Robar as needed.

Mr. Robar and I continued to email while I awaited Mr. Putnam's response. My primary concerns were twofold. 1) That I properly understand Mr. Robar's requests to our presbytery. 2) Making sure our presbytery would not be undermining the work of Synod as we await the 2020 meeting.

Regarding my first concern, Mr. Robar responded to my questions as follows:

“My answer to all of your questions (good questions) is to simply provide my earlier letter in your Clerk’s Report, i.e., in the Docket for your upcoming meeting. Let the Presbytery, as a committee of the whole, decide what it wants to do.” (August 17, 6:38pm)

Thus, I am providing his correspondence as part of this report. Regarding my second concern, I received a phone response from Mr. Putnam on August 21 at 9:37am. Mr. Putnam confirmed that Synod’s commission had reinstated Mr. Robar as a minister in good standing with First Presbytery and that Grace Presbytery was free to interact with Mr. Robar as a member of First Presbytery as it saw fit.

In summary, I trust that Grace Presbytery will receive the correspondence below as support documents for any business the court may wish to consider in regard to Rev. Scott Robar of First Presbytery.

Respectfully Submitted,

Brian Howard
Clerk

Scott Robar Initial email to Brian Howard, August 16, 3:32pm

Brian, I hope this finds you well.

I am writing to you, because I understand that you are the Stated Clerk for Grace Presbytery.

In the Synod Packet, you'll see (if you haven't already) a Synod Commission's majority report and a minority report.

Both reports say that I was deposed, unjustly. In other words, the ten-man Commission unanimously agreed that I was unjustly deposed from ministry.

Because you are relatively new to this region, it might not be known to you that I received the censures of Suspension (July 18, 2017) and Deposition (October 10, 2017), while Grace P. and First P. were one Presbytery.

That is why men from Grace P. and First P. were excluded, by Synod, from participating in the Synod's Commission, which handled three Complaints and an Appeal against First P.

In other words, the things that are true about these matters, and said about these matters, in regard to First P., apply equally to Grace P.

So when the Commission says that First P. acted unjustly, it is also saying that Grace P. acted unjustly. Therefore, I am writing to you, seeking reconciliation.

By "reconciliation" I am not speaking of me capitulating to whatever my detractors might require of me; rather, I mean true reconciliation.

It might help you to know that Elder Doug Farmer, Revs. Todd Jones, Bryan Crotts, and John Kimmons all testified, on my behalf, and under oath, at an earlier trial (January 4-6, 2017). I can provide you with wonderful excerpts from their testimony, if you like.

What you won't see in the majority and minority reports are the things that are required of commission reports, such as minutes, the three complaints and appeal themselves, nor any copies of the documents to which they refer, nor any documents having to do with their witness interviews, etc. (contra. BOD 13.8.B.).

It might surprise you to know that I agree with the minority report; because, like they say, due process hasn't taken place. The stated purpose of the m/s/a 2019 Synod Committee's Recommendations was that their Recommendations would give to me the due process which had been, up that point, denied.

Even if I have to be placed back under Suspension, as the minority report suggests, I have always wanted a thorough investigation, which they, apparently, also seek. I am willing and able to handle further privations and humiliations to see this through; because this isn't only for me, but for many others as well.

Action Steps:

1. I pray that Grace P. will advocate for me to receive due process, even if it is in keeping with that which is stated in the Synod Commission's minority report.

2. I pray that Grace P. will provide a forum for me to speak face to face with any, and all, of my detractors within Grace P. I have, for a long time, and in many places, asked for the wisdom of Proverbs 18:17 to be applied to these matters; but that has been turned down in every instance. That Proverb isn't merely saying that both sides need to be heard, nor is it limiting one side to only asking questions while the other side answers the questions; rather, it is saying that both sides need to verbally interact freely in front of whoever is judging the matter.

My frequent pleas for that and my detractors/accusers continual blocking it and fleeing from it, is more than telling. This, in itself, is as clear a revelation of the truth as the one prostitute's stated desire to see the baby live and the other's desire to see it cut in half if she couldn't have it.

3. I seek financial compensation. I pray that Grace P. will, at the very least, give me and my family, half of what I would have earned had I been left with my small flock, at New Covenant. I made \$26,000.00 per year. I seek at least the other half from First P.

Talk of money is distasteful; but truly repentant people, really thinking about the gut wrenching and protracted nature of this, would, I think, do more than I have asked and do it quickly.

I was Deposed on October 10, 2017. The third year anniversary of will happen to be on the day that your Presbytery meets, next, if I've heard correctly.

May the Lord be glorified in all of this,

Scott Robar
704-213-2758

Sent from my iPhone

Brian Howard email response to Scott Robar August 17, 3:25pm

Hi Scott-

Thanks for your email. I've left a message with our Synod Parliamentarian to see if it is in order for Grace Presbytery to take up these 3 action steps before the completion of the 2020 General Synod. I want to be cautious not to presume upon the work of the Commission or the delegates if there may be new motions put forth by either group.

Do you mind clarifying a few details so I can be sure I point you in the right direction when the time comes?

1. For point #1, are you asking Grace Presbytery to send a motion to General Synod advocating for due process? Or, are you requesting that individual members of Grace Presbytery advocate?
2. For point #2, are you requesting to address Grace Presbytery as a whole, or rather, for Grace Presbytery to facilitate a meeting with you and some of its specific members?
3. For point #3, once I know more about whether Grace Presbytery is free to act before or after Synod, I can send this request over to our Stewardship and Finance Committee and Treasurer.

I know you're eager to arrive at a healthy resolution to this issue, and I'll be glad to keep you informed as best as I can.

In Christ,
Brian Howard

Scott Robar Email Response to Brian Howard August 17, 6:38pm

Brian,

In my experience and according to Scripture, true repentance and strong actions toward reconciliation do not wait for anything.

As it turns out, a ten-man commission has spoken. Now does Grace Presbytery require even more convincing if its complicity in this matter of injustice, against me? Does Grace P. need to be told by Synod, that it needs to do this or that?

I pray that the consciences of those who participated in this travesty would be pricked, even by the mere mention of my name, let alone the reports from Synod.

My answer to all of your questions (good questions) is to simply provide my earlier letter in your Clerk's Report, i.e., in the Docket for your upcoming meeting. Let the Presbytery, as a committee of the whole, decide what it wants to do.

Thank you.

Scott

Sent from my iPhone

Brian Howard Response to Scott Robar, August 19 8:49am

Dear Scott-

I'll be glad to include your letter in the Clerk's report. That sounds like the quickest way to let your concerns be known to Grace Presbytery. Please let me know if I can be of further assistance.

In Christ,
Brian

Scott Robar Response to Brian Howard, August 19 10:09am

Wow. Thank you, Brian.

Do you guys meet on October 10th? If not that day, when?

Thanks, again.

Scott

Brian Howard Response to Scott Robar, August 20 4:45pm

Yes, currently scheduled for October 10, barring any problems with COVID-19. Location TBD.

BH

Scott Robar Response to Brian Howard August 20, 7:02pm

Ok. Thank you
Sent from my iPhone

RECOMMENDATION:

1. That the *Clerk's Report* be received as information. **PASSED BY ACCLAMATION**
2. That the *Clerk's Supplementary Report Regarding Scott Robar* be received as information. **PASSED**
3. **Motion:** That before the next stated meeting, the Clerk, Assistant Clerk and Moderator will develop a plan for how minutes are to be submitted for review. And that all churches should have their minutes available by the next stated meeting. **PASSED¹**

10. TREASURER'S REPORT

Bank account funds as of September 15, 2020 are as follows:

Checking account at BB&T for operating funds: \$28,851.32
\$100,000 has been allocated by the Stewardship Committee to The ARP Foundation.

Investment account at Cornerstone Management, The ARP Foundation: \$103,558

Investment account at Edward Jones: \$257,734.90 a. Money Market \$87,660.10 b. 6 month CD \$170,074.80 maturing 11/23/2020

The following congregations have contributed to Grace Presbytery for 2020:

Adams Farm Community Church; Ambassador Presbyterian Church
Christ Covenant Church; Covenant Fellowship Church
First ARP Church Burlington; Grace Hill Church Hillsborough
Grace Reformed Presbyterian Church; Hillside ARP Church
Hope Chapel Church; Korean Bethel Presbyterian Church
New Beginnings ARP Church; Providence Presbyterian Church

Please see the attached financial statements for details (**APPENDIX A**)

Scott Cornelius, CPA
Treasurer

¹ A Sessional Records Checklist is included at the end of these minutes.

RECOMMENDATION:

1. That this report be received as information. **PASSED**

Reminder: You may contact the Treasurer, Scott Cornelius at Telephone (336) 708-1307 or e-mail scornelius@scottcorneliuscpa.com Please send all support or requests for reimbursement of expenses to:

**Scott Cornelius, CPA
211 W. Lexington Ave.
Suite 106
High Point 2726**

11. NOMINATIONS

Warren Harvey was nominated to the Stewardship & Finance /Trustees Committee. His biography was sent via MailChimp/Email on August 28.

Motion

1. That Warren Harvey be nominated to the Stewardship & Finance /Trustees Committee for a 2023 term. **PASSED**

Motion

1. That Steve Brown be nominated to serve a vacancy on M&HW / C&E until the next stated meeting. **PASSED**

12. MEMORIALS

There are no memorials to report at this time

13. STEWARDSHIP & FINANCE / TRUSTEES REPORT

1 of 2

The Stewardship and Trustees Committee REPORT TO GRACE PRESBYTERY - October 2020

Our Membership

Treasurer Scott Cornelius (Advisory), Chairman Bryan Crotts (2022), Secretary Steve Ellis (2021), Vice Chairman Warren Harvey (October 2020), Abe Hwang (2022), and Brent York (2021)

Our Standing Committee Duties

The Stewardship & Trustees Committee are entrusted with overseeing the work of managing all the presbytery's resources, particularly those pertaining to finances and property, while also governing the presbytery's relationships to synod's work as a whole. (M.O.P. G.P. 3/16/19)

Our Professional Engagements

BB&T - N. Main Street, High Point, NC

Edward Jones, Warren Lackey of High Point, NC

The ARP Foundation and Cornerstone Management (Atlanta)

Jennings Bryan-Chappell Insurance Services of Burlington, NC

Our Accomplishments

Our Committee has met once via Zoom since the last meeting of Grace Presbytery.

Our Fund Management Strategy

Maintain \$25,000 minimum balance in Grace Presbytery Checking.

Our investment strategy with Cornerstone Management will be:

15% Short Term Cash/35% Intermediate Term/50% Long Term

Our Committee Recommendations

Presbytery Support

That each church support the work of Grace Presbytery at minimum of \$4.25 General Fund and \$3.75 Church Extension per church member.

Please send all support or requests for reimbursement of expenses to:
Scott Cornelius, CPA - 211 W. Lexington Ave., Suite 106, High Point 27262
You may contact the Treasurer, Scott Cornelius at Telephone (336) 708-1307 or
e-mail scornelius@scottcorneliuscpa.com

Presbytery Budget

That the following budget for 2021 be approved EFFECTIVE January 1, 2021:

The current budget for 2020 is:

\$4,500 - Clerk Salary (\$4,200) and Expenses (\$300)

\$1,000 - Treasurer's Expenses

\$1,000 - Church Health & Extension Expenses

\$2,200 - Minister & His Work / Candidates & Exams Expenses
(includes chaplain fees)

\$1,000 - Stewardship & Trustees Expenses

\$9,700 TOTAL BUDGET

Respectfully Submitted,

Bryan Crotts, Chairman for the Committee

RECOMMENDATION:

1. That the proposed 2021 budget be approved, effective January 1, 2021.
 - a. **MOTION TO AMEND:** That the proposed 2021 budget be approved, with the inclusion of a line item of \$1000 for the purpose of the pastor/elder fellowship. effective January 1, 2021. **PASSED.** The final motion is as follows:
 - i. “That the proposed 2021 budget be approved, with the inclusion of a line item of \$1000 for the purpose of the pastor/elder fellowship. effective January 1, 2021”

14. MINISTER & HIS WORK / CANDIDATES & EXAMS REPORT

Minister & His Work / Candidates & Exams submitted a report summarizing their various actions. The following recommendations were made: Meetings, all Zoom:

RECOMMENDATIONS:

1. That Kyle O'Donnell be presented for his ordination exam. **PASSED BY CONSENSUS**
2. **MOTION** That Kyle O'Donnell's sermon and ordination exam be approved as fulfilling the requirements for licensure and that his licensure be approved. **PASSED**
 - a. Mr. O'Connell then affirmed the vows for licensure. Mr. Harvey prayed for Mr. O'Donnell, and Moderator Constable announced Mr. O'Donnell as a licentiate.
 - b. Mr. Durham read the call to Mr. O'Donnell as Associate Pastor of Ambassador Church
3. **MOTION** That Kyle O'Donnell's call as Associate Pastor of Ambassador Church be approved and that M&HW/C&E schedule the ordination service and serve as a commission for his ordination. **PASSED²**
4. **MOTION** that the Minister & How Work/Candidates and Exams committee study the definition of “without call” and “retired.” **PASSED**

Further recommendations from Minister & His Work / Candidates and Exams:

5. That the pastoral relationship between Tyler Taber and Covenant ARP Church (in Jacksonville, NC) be dissolved based on the congregation's concurring with the dissolution request from Tyler Tabor. (FOG 9.59b). **PASSED**
6. That Rev. Tom Irby be appointed the interim moderator for Covenant ARP Church (in Jacksonville, NC). **PASSED**
7. **MOTION** That the Moderator appoint a special committee and instruct the Minister & His Work / Candidates & Exams committee to take a proactive lead in the Scott Robar matter and be prepared to lead us after the 2020 general synod meeting.

² Mr. O'Connell's call is included as an appendix in these minutes.

- a. **MOTION TO AMEND** That the Moderator Appoint a committee to consider Scott Robar's request and that they bring guidance to the first stated presbytery meeting following the 2020 meeting of ARP General Synod.

i. **AMENDMENT APPROVED**

- ii. **PASSED AS AMENDED:** The final motion is as follows: *"That the Moderator appoint a committee to consider Scott Robar's request and that they bring guidance to the first stated Presbytery meeting following the 2020 meeting of ARP General Synod."*

8. **MOTION:** That Church Health & Extension reach out to City Church (Greensboro, NC) to inquire about their participation in the life of Grace Presbytery.

a. **PASSED**

Note to churches and candidates: candidates taking written exams will need to complete them at least one week before the Committee meeting date. Any church or candidate that needs more information about exams or study guides should contact Daniel Northrup, daniel.lee.northrup@gmail.com.

15. CHURCH HEALTH & EXTENSION REPORT

Information from Church Health & Extension was included in the Fall Packet, and there were no recommendations to be considered.

16. CONCLUDING BUSINESS

As the meeting drew to a close, the delegates entered into a Season of Prayer, followed by remarks from Steve Nichols of the ARP Foundation.

There was a motion to adjourn at 12:25pm, followed by singing of the Gloria Patri, a benediction, and lunch on the grounds

APPENDIX A: SUPPLEMENTARY DOCUMENTS FOR KYLE O'DONNELL

A CALL TO MR. KYLE O'DONNELL THE ASSOCIATE REFORMED PRESBYTERIAN CHURCH

We, the officers and members of the Ambassador Presbyterian Church of Grace Presbytery, being well satisfied with your ministerial qualifications, and confident that we have been led to you by the Holy Spirit as one whose ministry will be profitable to our spiritual interest, do earnestly call you, Kyle O'Donnell, to become our Associate Pastor, effective the 1st day of October, 2020.

On the acceptance of this call we promise you in the discharge of your duty all proper support, encouragement, and obedience in the Lord.

That you may devote yourself wholly to the Ministry of the Word, we promise and obligate ourselves to:

Housing & Salary

- A. Pay you an annual **salary** of \$ 34,800 in at least monthly payments.
- B. Pay you an annual **housing allowance** of \$ 27,600 in at least monthly payments.

Allowances and/or Reimbursements

- C. Include line items in the church budget to cover expenses for books, continuing education, Presbytery and Synod travel expenses, and related ministry expenses.

Retirement & Insurance

- D. Pay ____% of the cost of your participation in Associate Reformed Presbyterian **Medical Insurance Plan** (including dental and vision) for (Check one):
____PASTOR ONLY ____PASTOR+ SPOUSE ____PASTOR + CHILDREN____ FAMILY X DECLINE
- E. Pay you \$9600 annually to cover costs of your current healthshare program expenses.
- F. Pay into the Associate Reformed Presbyterian **Group Life Insurance Plan** (including life, dependent life, accidental death and dismemberment and long-term disability) as required and prescribed by ARP General Synod.
- G. Pay into the Associate Reformed Presbyterian **Retirement Plan Fund** as required and prescribed by ARP General Synod.

Vacation, Study Leave, Etc.

- H. Grant you an annual **vacation/personal time off** of 4 weeks per year, accruing monthly by pay cycle from the day of hire.
- I. Pay up to \$2500 of your **moving expenses** (truck rental, movers, self-storage, etc.).
- J. Pay 100 % **Presbytery/Denominational transfer expenses** (travel to examination(s), ARP Center orientation, etc.)

Additional Terms & Guidelines

We shall review with you annually the adequacy of this compensation. As part of this review the congregation shall consider a cost of living adjustment based on either Synod or IRS recommendations.

We desire to express our commitment to you and your family for events that could occur in the providence of God. Every effort will be made to assist and lovingly sustain and uphold you and your family should such an event occur.

In the event of total disability, as defined in Synod's insurance program, we promise to continue the provision of this call during the prescribed waiting period for commencement of benefits from Synod's insurance program.

In testimony whereof we have respectively subscribed our names on this ____ day of _____, ____

SIGNED

RULING ELDERS

DEACONS

MEMBERS OF THE CONGREGATION

APPENDIX B: LIST OF MINISTERS PRESENT

Minister	Date Admitted	Status	3-16-19 Present/ Absent	10-12-19 Present/ Absent	2-1-20 Present/ Absent	6-12-20 Present/ Absent	10-10-20 Present/ Absent
Buchanan, Leon	<i>Jan. 2012</i>	Military Chaplain	A	A	A	A	A
Coleman, Percy	<i>Mar. 1998</i>	<i>New Beginnings</i>	P	P	A	A	A
Crahen, Terry	<i>April 2012</i>	Without Call	P	P	P	P	P
Crotts, Bryan	<i>April 2015</i>	<i>1st Burlington</i>	P	P	P	P	P
Crotts, Stephen	<i>July 2008</i>	Retired	A	A	A	A	A
Durham, Ross	<i>Dec. 2009</i>	<i>Grace Hill</i>	P	P	A	P	P
Foster, Randy	<i>Jan. 2004</i>	<i>Maupin Ave.</i>	P	A	P	P	P
Hancox, Eric	<i>Apr. 2014</i>	<i>Cov. of Grace</i>	P	P	P	P	A
Henry, Jacob (Jake)	<i>Dec. 2015</i>	<i>Military Chaplain</i>	A	A	A	A	A
Harvey, Warren	<i>Aug. 1997</i>	<i>Ambassador</i>	P	P	P	P	P
Howard, Brian	<i>April 2017</i>	<i>Adams Farm</i>	P	P	P	P	P
Hunnemann, Mark	<i>Jul. 1985</i>	Without Call	A	A	A	A	A
Hwang, Abe Myunglin	<i>Sept. 2017</i>	<i>Korean Bethel</i>	P	P	A	P	P
Irby, Tom	<i>Feb. 2012</i>	Retired	A	A	A	A	P
Jenkins, Randy	<i>Jan. 2008</i>	<i>Grace Community</i>	A	P	A	A	A
Jones, Todd	<i>July 2003</i>	<i>Hope Chapel</i>	P	A	P	A	A
Kimmons, John	<i>Nov. 1979</i>	Retired	P	P	P	P	A
Kunkel, Kenneth	<i>Apr. 2012</i>	<i>Grace Reformed</i>	P	P	P	P	A
Lim, Jangsoon	<i>Jun. 2020</i>	<i>The Lord's Church</i>	-	-	-	P	A
Marsh, William	<i>Aug. 2007</i>	Retired	A	A	A	A	A
Northrup, Daniel	<i>April 2017</i>	<i>Hope Chapel</i>	P	A	P	A	P
Park, David Duckeun	<i>June 2009</i>	<i>Korean Bethel</i>	P	P	A	P	P
Prince, William	<i>Oct. 2004</i>	Retired	A	P	A	P	A
Robinson, Tim	<i>Jun. 1971</i>	Retired	P	P	A	P	A
Shepard, Walt	<i>Sept. 2009</i>	Retired	A	A	A	A	A
Shin, David	<i>Apr. 2012</i>	Retired	A	A	A	A	A
Smith, David	<i>Jun. 2010</i>	<i>Cov. Fellowship</i>	P	A	P	P	A
Spence, John	<i>Oct. 1999</i>	Without Call	A	A	A	A	A
Stewart, Neil	<i>Jan. 2016</i>	<i>Christ Covenant</i>	P	A	A	P	A
Taber, Tyler	<i>Oct. 2018</i>	Without Call	P	P	P	A	A
Traub, Paul	<i>Mar. 2006</i>	Without Call	P	A	A	A	A

Webb, Andy	<i>Jun. 2020</i>	<i>Providence</i>	-	-	-	P	P
White, James	<i>Aug. 2004</i>	<i>City Church of GSO</i>	A	A	A	A	A

APPENDIX C: LIST OF CHURCHES AND THEIR DELEGATES

Church	Synod #	Minister(s)	Location	ARPC Church.org Phone	3-16-19 Voting Delegates	10-12-19 Voting Delegates	02-01-20 Voting Delegates	06-13-20 Voting Delegates	10-10-20 Voting Delegates
Adams Farm Community	G005	Brian Howard	5113 Mackay Rd Jamestown NC 27282	336-292-4565	Broome, Howard	Rickard, Howard	Broome, Howard	Gaines, Howard	Howard
Ambassador Presbyterian	G008	Warren Harvey	1010 Schieffelin Rd Apex NC 27502	919-249-0230	Harvey	Compton, Harvey	Knox, Harvey	Harvey, Brown	Harvey,
Christ Covenant Church	G055	Neil Stewart	811 Jefferson Rd Greensboro NC 27410-3631	336-252-3599	Bolton, Stewart	Clement	Clement	Stewart	absent
City Church of Greensboro	G057	Jim White	310 S Greene St Greensboro NC 27410	336-772-6978	absent	absent	absent	absent	absent
Covenant Fellowship	G085	David Smith	1807 Brassfield Rd Greensboro NC 27410	336-312-7307	Clendinen, Smith	Cornelius	Cornelius, Smith	Cornelius, Smith	Cornelius
Covenant of Grace	G087	Eric Hancox	508 Harvey St Winston-Salem NC 27103-1605	724-992-1399	Williams, Hancox	Williams, Hancox	Detileff, Hancox	Hancox	Williams
Covenant ARP	G088	Tyler Taber	106 Plantation Blvd Jacksonville NC 28540	910-346-5687	Tinklenberg, Taber	Tinklenberg, Taber	Tinklenburg, Taber	absent	absent
First ARP of Burlington	G030	Bryan Crotts	2250 Saddle Club Rd Burlington NC 27215	336-584-6929	Hayes, Crotts	Crotts, Hayne	Snow, Crotts	Snow, Crotts	Snow, Crotts
Grace Community ARP (Exploratory)	G042	Randy Jenkins	5547 Woodbridge Rd Black Creek NC 27813	252-239-8505	absent	Jenkins	absent	absent	absent
Grace Hill ARP	G316	Ross Durham	515 Meadowlands Dr Ste 500 Hillsborough NC 27278-8581	919-593-2169	Durham	Durham	absent	Durham	Blackmon
Grace Reformed	G167	Ken Kunkel	2585 Little Creek Church Rd Clayton NC 27520	919-550-0739	Daniel, Kunkel	Brown, Kunkel	Kunkel	Daniel, Kunkel	absent
Hillside ARP	G043	William Prince (Supply)	3743 Maple Ave Burlington NC 27215	336-263-2796	absent	Prince (supply)	absent	Prince (supply)	absent

Hope Chapel ARP	G173	Todd Jones; Daniel Northrup (Assoc.)	908 N. Josephine Boyd St. Greensboro NC 27403	336-420-9 010	York, Jones, Northrup	absent	Jones, Northrup	absent	Northrup
Korean Bethel	G016	Duckeun Park; Myoung Jin Hwang (Assoc.)	901 Bunce Rd Fayetteville NC 28314	910-864-5 739	Park; Hwang	Park; Hwang	absent	Park; Hwang	Park; Hwang
The Lord's Church of Greater Greensboro (Korean)	G205	Jang Soon Lim	4960 US Hwy 220 Summerfield NC	412-805-7 337	absent	absent	absent	absent	absent
Maupin Avenue Presbyterian	G210	Randy Foster	100 Maupin Ave Salisbury NC 28144	704-633-9 101	Ruffy, Foster	Ellis	Lesslie, Foster	Ellis; Foster	Lesslie, Foster
New Beginnings Presbyterian (Mission)	G232	Percy Coleman	232 Davis Mill Rd Pine Level NC 27568	919-989-5 832	Coleman	Coleman	absent	absent	absent
Providence Presbyterian [Received June '20]	--	Andy Webb	400 Eastwood Ave, Fayetteville, NC 28301	(910) 630-1215	-	-	-	N/A	Brunson Webb

LIST OF OFFICERS, GUESTS, STUDENTS, & LICENTIATES

1. **Kyle O'Donnell - Candidate for Licensure & Ordination (Ambassador)**
2. **James Constable - Moderator (Burlington ARP)**
3. **Scott Cornelius - Treasurer (Covenant ARP)**
4. **Charles King - Elder, Host Church (Providence ARP)**
5. **M.J. Denning - Minister (First Presbytery)**
6. **Scott Robar - Minister (First Presbytery)**
7. **Steve Nichols - ARP Foundation**

APPENDIX D: GRACE PRESBYTERY RESOURCES & CONTACTS (UPDATED 10/10/20)³

Synod Calendar: <http://www.arp365.org/>

Synod Expense Voucher⁴: <http://arpchurch.org/forms/>

Moderator: James Constable, '21 acovenanthome@gmail.com (336) 260-4300

Vice Moderator: Randy Foster '20 rdfooster@carolina.rr.com

Stated Clerk: Brian Howard, '22 gracepresbyclerk@gmail.com

Assistant Clerk: Bryan Crotts, '22 bpcrotts@mac.com

Treasurer: Scott Cornelius, '22 scornelius@scottcorneliuscpa.com (336) 708-1307

Parliamentarian: David Smith, '22 ngsb7733@yahoo.com

Church Health & Extension: Ken Kunkel, Chair ken@gracereformed.church

1) Eric Hancox 2) Todd Jones '23 3) Ken Kunkel 4) Spencer Clifford 5) Lars Daniel 6) VACANT 7) Abe Hwang (Ad hoc Consultant).

Candidates & Exams / Minister & His Work:⁵ Ross Durham, Chair: ross@gracehillnc.org. Charles Clendinen, Secretary charlesclendinen@gmail.com

1) Neil Stewart '23 2) Steve Brown⁶ 3) Brent Dettloff '23 4) Robert Crawford, '21
5) Ross Durham, '23 6) Randy Foster, '22 7) Daniel Northrup, '21 8) David Park, '22.

Stewardship & Finance / Trustees: Bryan Crotts, Chair bpcrotts@mac.com

1) Bryan Crotts, '22 2) Abe Hwang, '22 3) VACANT 4) Steve Ellis, '21 5) Warren Harvey '23 6) Brent York, '21 7) Scott Cornelius (Advisory, Presbytery Treasurer).

Synod Committees:

1. **Benefits & Minister and His Work:** Ross Durham ross@gracehillnc.org
2. **Campus Ministry:** Bryan Crotts bpcrotts@mac.com
3. **Christian Education:** Ken Rufty rwruffy@gmail.com
4. **Dunlap:** John Kimmons jkimmons@gmail.com
5. **Executive Board:** Randy Foster maupinpresby@att.net
6. **Nominations:** Eric Hancox hancoxem@gmail.com
7. **ONA:** Ken Kunkel ken@gracereformed.church
8. **Stewardship:** John Kimmons jkimmons@gmail.com
9. **World Witness:** Phil Williams philcgpc@gmail.com

³ Terms expire on the last day of June in each respective year.

⁴ Grace Presbytery reimburses mileage at 50% of the IRS rate. 50% of the 2019 rate is \$0.29 per mile. Please send all support or requests for reimbursement to:

Scott Cornelius, CPA 211 W. Lexington Ave., Suite 106, High Point NC 27262

⁵ The rotation dates for this committee are under review.

⁶ Steve Brown will serve a vacancy until the next stated meeting. To continue, he must be nominated and voted upon according to the M.O.P

Executive Board (Randy Foster)

One elected elder from each presbytery, alternating teaching and ruling. 4 year term.

Benefits (Ross Durham)

Chairman of presbytery committee/commission on Minister & His Work serves as Advisory.

CEM – (Ken Rufty) One from each presbytery, usually the Chairman of the Presbytery Committee on Christian Education.

Dunlap (John Kimmons)

Representative from each presbytery. 6 year term.

ONA (Ken Kunkel)

Chairman of the Committee on Church Extension

Stewardship (John Kimmons, rotating off)

Chairman of Finance/Stewardship Committee of the presbytery (or) a representative chosen by the presbytery

World Witness (Phil Williams)

Chairman of Presbytery Missions Committee serves as advisory

Minister & His Work (Ross Durham)

Chairman of presbytery committee on Minister & His Work or his designated alternate, and/or

Chairman of presbytery Committee that has oversight of Students and Licentiates serve as ex-officio members.

Nominations (Eric Hancox; Vice-Moderator Foster serves as alternate)

Representative from each presbytery. 4 year term

APPENDIX E: SESSIONAL MINUTES CHECKLIST

Church Name: _____

Last date record were examined: _____

Current date of examination: _____

	Categories	Y	N	Notes
1	Name of Congregation appears clearly on outside/front of minutes book?			
2	Meetings opened and closed with prayer?			
3	Monthly meetings held (minimum 9 times per year)?			
4	Date, Time, Place of meetings noted?			
5	Names of session members present / absent?			
6	Quorum present & noted?			
7	Previous Minutes reviewed & approved?			
8	Elder delegates to Presbytery/Synod noted? Delegate gives report from meetings?			
9	Diaconate minutes / reports received?			
10	Minutes signed by Moderator and Clerk?			
11	Minutes neat in appearance and legible?			
12	Sessional minutes kept in front of minutes book?			
13	Congregational Minutes kept separately in back?			
14	Records of new members, dismissed members, baptisms, and deaths kept with minutes book?			
15	Copy of <u>current</u> church budget kept in back of minutes?			
16	Statement of purpose kept in front of minutes book?			

Records examined by: (print name) _____ (signature) _____