

THE MINUTES OF THE CANADIAN PRESBYTERY

*Associate Reformed Presbyterian Churches in Canada,
Associate Reformed Presbyterian Synod*

Stated Spring Meeting

April 26-27, 2007

Trinity Associate Reformed Presbyterian Mission
Chatham, Ontario



Mr. Bill McKay
Principal Clerk

Rev. David Els
Moderator

OFFICERS OF THE CANADIAN PRESBYTERY

MODERATOR

(1 yr. Term expires June 30, 2007)

Rev. David Els
415 Watson Sett Rd.
Belleville, NB, Canada
E7M 5W3

VICE MODERATOR

(1 yr. Term expires June 30, 2007)

Mr. John Moerman
RR#1
Ridgetown, ON, Canada
N0P 2C0

PRINCIPAL CLERK

(3 yr. Term expires June 30, 2007)

Mr. Bill McKay
1124 Tupper Gardens
Woodstock, ON, Canada
N4S 8K2

READING CLERK

(3 yr. Term expires June 30, 2007)

Rev. Jeff Kingswood
172 Light St.
Woodstock, ON, Canada
N4S 6H4

TREASURER

(3 yr. Term expires June 30, 2007)*

Mr. Gary Armstrong
7 Kipling Dr.
Woodstock, ON, Canada
N4S 3C8

* Mr. Gary Armstrong is completing Mr. Henry Brunsveld's term as Treasurer on June 30, 2007

CHURCHES OF THE CANADIAN PRESBYTERY

MARITIMES REGION

Covenant Reformed Presbyterian Church

Covenanters ARP Church

Grace Fellowship Church, ARPC

Mt. Zion ARP Church

Trinity Presbyterian Church

ONTARIO REGION

Grace Presbyterian Church

Reformed Hungarian Church

Riverside ARP Church

Trinity ARP Church

TABLE OF CONTENTS

Report of the Moderator	4
Report of the Stated Clerk	5
Report of the ARP Women's Ministry	5
Report of the Trustee Committee	6
Report of the Nominations Committee	7
Report of Trinity Mission Congregation (Outreach Canada)	9
Report of Minister and His Work Committee	10
Report of Congregational Life Committee	12
Report of Stewardship Committee	13
Report of Outreach Canada Committee	13
Report of Moderator's Committee	15
Appendices	16

**MINUTES OF THE CANADIAN PRESBYTERY,
ASSOCIATE REFORMED PRESBYTERIAN CHURCHES IN CANADA,
ARP GENERAL SYNOD
STATED SPRING MEETING – April 26-27, 2007
Trinity Associate Reformed Presbyterian Mission,
Chatham, Ontario**

The 2007 Stated Spring Meeting of the Canadian Presbytery was held on April 26 and 27, 2007 and hosted by Trinity Associate Reformed Presbyterian Mission Congregation, (Chatham, Ontario). The meeting was held at the Free Reformed Church in Chatham, ON. Fifteen (15) presbyters were in attendance for this stated meeting of presbytery.

Thursday – April 26, 2007

The delegates for presbytery gathered for a time of Christian fellowship, refreshments and prayer prior to the 2007 Stated Spring Meeting of the Canadian Presbytery. It is by God's grace and under His blessing that we gather as a court of His church. We give praise to God from whom all blessings flow.

Presbytery Convenes for 2007 Stated Spring Meeting.

The Moderator of the Canadian Presbytery (2006/07), Rev. David Els, called the presbyters to order at 1:00 p.m. and convened the 2007 Stated Spring Meeting of the Canadian Presbytery. After reading from Scripture (Psalm 92), Rev. Els constituted the meeting of the Canadian Presbytery as a court of the church of Jesus Christ, with prayer.

Greetings from the Host Congregation

On behalf of the congregation of the Trinity Associate Reformed Presbyterian Mission congregation, Rev. Henry Bartsch extended warmest greetings and salutations to the presbyters and guests of the Canadian Presbytery.

Calling of the Roll

The Stated Clerk, Bill McKay, called the roll of presbyters for this stated meeting. The following brothers were in attendance.

a) **Roll Call of ministers present:**

Rick Barnes
Henry Bartsch
Kevin Carter
David Els
Jeff Kingswood
Frank Kovacs
Brian Murray
John van Eyk
Dr. Jack C. Whytock

b) **Roll Call of Licentiates and Students of Theology present:**

Bill Van Doodewaard (Student of Theology)

Alan Jones (Student of Theology)

c) Roll Call of Ruling Elders (as delegates to presbytery):

Albert Gerrits (Covenanters ARPC)

Gary Plewes (Mt. Zion ARPC)

Reg Lindsay (Trinity Presbyterian, NB)

Bill McKay (Grace Presbyterian Church – Woodstock, ON)

Simon Oosterhof (Riverside ARPC)

Henry Van Til (Trinity ARPC – Chatham, ON)

Rev. William Campbell and John Shearouse sent their regrets for their absence from this meeting and were excused. Rudy de Vries noted that he would be late for the meeting on Thursday.

The Stated Clerk declared a quorum was present.

Introduction of Guests and Visitors.

A warm welcome was extended by the moderator, Rev. David Els to the guests and visitors who were in attendance. Rev. Els introduced Mike Flewelling (an elder from Trinity Presbyterian Church, Woodstock, NB). Rev. van Eyk introduced Greig Park (an elder from Riverside ARP Church) and Jennifer Hovestadt (ARP Church Women's Ministries), his son Joshua and Mr. Tom Mayvaian. Rev. Bartsch introduced Mr. Dale Anderson and his son, Benton. Rev. Kingswood introduced Bill Van Doodewaard (Student of Theology). Dr. Whytock introduced Rev. Fariborz Khandani.

Motion for the Elder Representative of Trinity ARP Mission Congregation to be a full participant in these meetings.

- **Motion:** from Outreach Canada that the right of full participation be extended to the elder from the Trinity ARP Mission congregation. **M/S/C**

Report of the Moderator (Rev. David Els):

1. Presentation and Approval of the Docket. Rev. Els presented the proposed docket.
 - **Motion:** to adopt the docket as presented. **M/S/C**
2. Appointment of the Moderator's Committees:
 - a) Rev. Els appointed the following men to serve on the Resolutions and Excuses Committee: Rev. Brian Murray and Elder Simon Oosterhof.
3. Report from the Special Committee on Mt. Zion. (See Appendix 1)

Mike Flewelling presented a report from the committee which was appointed at the 2007 Stated January Teleconference Meeting to deal with a situation that had arisen at Mt. Zion Associate Reformed Presbyterian Church in Moncton. As directed by the presbytery, the committee has met with the congregation, the session and the aggrieved parties over the past few months. There seems to be a movement towards reconciliation with the session working on better communication with the congregation. There seems to be an overall desire within the congregation to strive to live together in unity. The committee will present another report at the 2007 Stated Fall Meeting.

Rev. van Eyk offered commendations for the work of the committee at this time.

- **Motion:** To receive the report. **M/S/C**

Rev. Kevin Carter offered prayer at this time for the session and the congregation of Mt. Zion for direction from God in this matter and thanksgiving for His faithfulness for the process of resolution and restoration in this situation.

Report of the Stated Clerk (Bill McKay):

1. Approval of the Minutes of Presbytery.

- **Motion:** To approve the Minutes of Presbytery for the January 27, 2007 Teleconference Meeting, February 27, 2007 Called Meeting (teleconference), March 6, 2007 Called Meeting (teleconference). **M/S/C**

2. Report of Correspondence Received. There was no correspondence to report on.

3. Second Reading of Amendments to the Form of Government (#45-49). The Amendments to the Associate Reformed Presbyterian Church Form of Government (#45-49) were published and presented to the presbytery for Second Reading. **(See Appendix 2)**

- **Motion:** To accept the presentation of the Amendments to the Form of Government as the Second Reading (as presented). **M/S/C**

There were fifteen votes eligible with fifteen voting in favour of the amendments and none opposed. The clerk will report the results to Rev. Ron Beard, the Stated Clerk of the General Synod.

4. Second Reading of Amendments to the Manual of Procedure. The proposed amendments to the Canadian Presbytery Manual of Procedure were published and presented to the presbytery for Second Reading. **(See Appendix 3)**

- **Motion:** To accept the presentation of the amendments to the Canadian Presbytery Manual of Procedure regarding changing the specifics of terms of service on the Standing Committees of presbytery as the Second Reading (as presented). **M/S/C**

- **Motion:** To adopt the report as a whole. **M/S/C**

Report of Associate Reformed Presbyterian Church Women's Ministry.

- **Motion:** to grant Privilege of the Floor to Miss Jennifer Hovestadt for her presentation on the Associate Reformed Presbyterian Church Women's Ministry. **M/S/C**

Jennifer made a presentation on behalf of the Associate Reformed Presbyterian Church Women's Ministry. **(See Appendix 4)**

Trustee Committee.

Rev. Kevin Carter presented the report from the Trustee Committee.

1. Legal Name.

In the incorporation of the Canadian Presbytery, Rev. Carter noted there is a discrepancy between the name given to Revenue Canada in establishing our charitable status (ARP Churches in Canada) and the name of Associate Reformed Presbyterian Churches in Canada as established in our incorporation papers. It was mentioned that, after legal advisement, this

difference should not cause any problems regarding the charitable status of the presbytery.

- **Motion:** To approve of the establishment of the title “Associate Reformed Presbyterian Churches in Canada” as the legal name for the corporation. **M/S/C**

2. Approval of Corporation General By-laws.

Rev. Carter presented the General By-laws of the Corporation for approval with some small changes from the copy sent out to the presbytery as follows:

- “*Head Office*” will be changed to “*Corporation Office*” throughout the document;
- “[*pursuant to Form of Government {FOG} chapter X.F*]” will be inserted into point #5;
- “*48 hours notice of such meetings shall be given, other than by postal mail, to each director. Notice by postal mail shall be sent...*” will replace the notice of such meetings in points #23 and #36.

- **Motion:** To approve and adopt the General By-laws of the Corporation of the Associate Reformed Presbyterian Churches in Canada. **M/S/C (See Appendix 5)**

With the adoption of the General By-laws, the Trustee Committee will now become known as the Board of Directors of the Associate Reformed Presbyterian Churches in Canada.

3. Proposed Changes to the Manual of Procedure.

Due to the adoption of the General By-laws of the Corporation, there are some changes that need to be made in the Manual of Procedure to bring it in line with the General By-laws of the corporation. **(See Appendix 6)**

- **Motion:** To accept the proposed changes to the Manual of Procedure as the First Reading. **M/S/C**
- **Motion:** To adopt the report as a whole. **M/S/C**

Nominations Committee. (Bill McKay)

The Nominations Committee discussed a number suggestions as to who should serve as moderator of the Canadian Presbytery for 2007/08. Because of the relative smaller size of the presbytery, one suggestion made was to implement a rotation system throughout the presbytery for the office of Moderator. This would allow everyone in the presbytery (who is eligible) to serve as moderator at some time until the presbytery grew large enough to support a larger pool from which to select a moderator. It was decided to follow this up at the Nominations Committee meeting scheduled for presbytery.

1. Moderator.

- **Motion:** That Rev. John van Eyk is accepted by acclamation to the office of Moderator of the Canadian Presbytery for 2007/2008. **M/S/C**

2. Vice-moderator.

Rev. van Eyk presented the name of Rev. Brian Murray (Mt. Zion ARPC) to serve as Vice-Moderator of the Canadian Presbytery for 2007/2008.

- **Motion:** To confirm Rev. Brian Murray as Vice-Moderator of the Canadian Presbytery for 2007/2008. **M/S/C**

3. Stated Clerk.

- **Motion:** To approve Bill McKay to serve as the Principal/Stated Clerk of the Canadian Presbytery for 2007 - 2010. **M/S/C**

4. Reading Clerk.

- **Motion:** To approve Rev. Jeff Kingswood to serve as the Reading Clerk of the Canadian Presbytery for 2007-2010. **M/S/C**

5. Treasurer.

- **Motion:** To approve Gary Armstrong to serve as the Treasurer of the Canadian Presbytery for 2007 - 2010. **M/S/C**

6. Standing Committees.

- **Motion:** To approve the following men to serve on the various Standing Committees of the Canadian Presbytery. **M/S/C**

Outreach Canada

Mr. Henry Van Til (2010)

Rev. Brian Murray (2011)

Mr. Reg Lindsay (2011)

Congregational Life

Mr. Winston MacEachern (2009)

Dr. Jack Whytock (2011)

Mr. Dave Alexander (2011)

Minister & His Work

Rev. Rick Barnes (2010)

Mr. John Rood (2011)

Nominations

Mr. Albert Gerrits (2009)

Mr. Dave MacKenna (2010)

Rev. Henry Bartsch (2011)

Stewardship

Mr. Simon Oosterhof (2010)

Mr. Kevin Bigney (2011)

7. Election of Board of Directors/Trustees.

- **Motion:** To elect the following men to serve as the Board of Directors/Trustees of the Corporation of the Associate Reformed Presbyterian Churches in Canada. **M/S/C**

Board of Directors

Mr. John Rood (2010)

Mr. Alan Jones (2011)

Rev. Jeff Kingswood (2012)

Rev. Kevin Carter (2013)

- **Motion:** To approve the addition of Rev. Frank Kovacs as the fifth member of the Board of Directors, with his term to expire in 2014. **M/S/C**
- **Motion:** To adopt the report as a whole. **M/S/C**

OUTREACH CANADA (Rev. John van Eyk)

1. **Report from Trinity ARP Mission Congregation.** Rev. van Eyk invited Rev. Bartsch to bring the report from Trinity ARP (Chatham).

- a) Rev. Henry Bartsch presented the report from Trinity Associate Reformed Presbyterian Church of Chatham, ON. – **(See Appendix 7)**

Rev. Kingswood gave thanks to God for the perseverance and work that Rev. Bartsch has done at Trinity.

Mike Flewelling led the presbytery in prayer for the Trinity ARP Mission congregation.

- **Motion:** To receive the report as a whole. **M/S/C**

Rev. Els declared a recess for this session of presbytery to give the various Standing Committees an opportunity to meet and form their reports to the Presbytery for tomorrow's sederunt.

The presbyters and friends of the Canadian Presbytery gathered together again at 7:00 p.m. in the sanctuary of the Chatham Free Reformed Church, for a time of worship and communion. Rev. Henry Bartsch presided over the service and Mr. Bill Van Doodewaard (Student of Theology) brought God's Word to the congregation. Bill preached from John 6:37. A time of fellowship followed the worship service.

Thursday, April 27, 2006

At 8:00 a.m., the presbytery assembled for a time of prayer.

At 8:30 a.m., the presbytery gathered in the sanctuary for a worship service. Rev. Brian Murray presided over the proceedings and led the presbytery in prayer and in the singing of hymn #129 from the Psalter (Psalm 47). Rev. Fariborz Khandani brought the Word of God to the congregation as he preached from Luke 19:1-10. Rev. Murray then led the presbytery in prayer.

Presbytery Re-Convenes

At 9:00 a.m., following the worship service, Rev. Els called the presbytery to order and re-convened the 2007 Stated Spring Meeting of the Canadian Presbytery with a reading from scripture (Psalm 100) and prayer.

Calling of the Roll by the Stated Clerk

The Stated Clerk called the roll. The clerk declared a quorum was present.

Introduction of Guests and Visitors

Rev. van Eyk introduced Mr. Russ Kosits. Rev. Bartsch introduced Mr. Dale Anderson and his family, Trudy Timmermans, Matthew Van Til and Ian Mason. Rudy de Vries introduced his wife

Kathy. Rev. Kingswood introduced Rev. John Ferguson of the OPC.

Introduction of Fraternal Delegates

The Moderator, Rev. Els, recognized Rev. John Ferguson from the Orthodox Presbyterian Church as a Fraternal Delegate. Rev. Ferguson was granted privilege of the floor. Rev. Ferguson brought greetings and words of encouragement on behalf of Covenant OPC, the Michigan/Ontario Presbytery and the OPC denomination.

Announcements

1. Rev. Bartsch noted that during the Order of the Day, they would like to take a picture of the assembled presbyters and visitors.
2. The Stated Clerk reminded the presbyters to ensure they have signed the attendance sheets and also requested that all name tags be returned to him at the close of today's session.

Prayer for strength and healing was offered for Emily Shearouse and her family, as she was scheduled to be in surgery in Halifax at this time.

Rev. John van Eyk rose on a "point of privilege" to introduce Rev. Carl Schouls (pastor of the Chatham Free Reformed Church). Rev. van Eyk noted that both he and Bill Van Doodewaard were "sons of the Free Reformed Church" and gave thanks to God for both he (John van Eyk) and his wife (Lucy) being able to sit under the teaching of Rev. Schouls in their youth.

- **Motion:** to grant Privilege of the Floor to Rev. Carl Schouls of the Chatham Free Reformed Church. **M/S/C**

Rev. Schouls brought greetings from his congregation to the presbytery. Rev. Schouls noted in his address that while we serve in different denominations, we are all brought together and serve as sons and daughters of the cross. Rev. van Eyk offered a prayer of thanksgiving for the many years of Rev. Schouls faithful service to the church and for the continued growth of the church in the world around us.

MINISTER AND HIS WORK COMMITTEE (Rev. Henry Bartsch)

1. **Report on Student of Theology Alan Jones.**
Alan is continuing to work of further courses in his studies. He is applying for employment opportunities to support his family. He has completed his first year of Hebrew studies. He is currently doing a course on the Pastoral Epistles and will begin the course, Missions & Evangelism through Haddington House.
2. **Review of Bill Van Doodewaard's Sermon.**
Bill is currently in the middle of his studies for his PhD with Highland Theological Seminary with about one and a half to two years to go. His health has been good. He is now residing in Huntington, Indiana where he is teaching at a school on an interim basis. He and his family attend the Sycamore RPCNA church in Kokomo, Indiana where he has been asked to work as a Pastoral Assistant in the ministry to that congregation. **(See Appendices 8 & 9)**

He has received a good report from his mentor (Rev. John van Eyk). The presbytery proceeded to conduct a public review of Bill's sermon from the previous evening.

- **Motion:** To receive this sermon as the first of three sermons that Bill Van Doodewaard needs to present to the presbytery. **M/S/C**

Reg Lindsay offered prayer for both Alan and Bill in their studies.

3. **Report on Dr. Jack Whytock.**

Dr. Whytock gave a brief report on his work at Haddington House, with World Witness and MT3. The report highlighted Jack's recent publications. His book "*An Educated Clergy*" will be released through Paternoster Press in July of 2007. The *Haddington House Journal* is finished and at the printers ready for release. He will be traveling to Kenya in May to continue his work with the church leaders there.

Gary Plewes offered prayer for Dr. Whytock and his work towards education in the church and the training of leaders for the church.

4. **Licentiate Rudy deVries.**

a) **Pastoral Call.**

Rev. Bartsch explained the terms of the Pastoral Call that is to be extended to Rudy. He explained that the Canadian Presbytery shares this call with Cornerstone Bible Institute and that Rudy will be labouring "out of bounds" with Cornerstone in their prison ministry. (**See Appendix 10**)

b) **Examination for Ordination.**

- **Motion:** That Licentiate Rudy de Vries be examined for ordination on the floor of presbytery. **M/S/C**

Licentiate Rudy deVries was examined for Ordination by the presbytery in the following areas:

Rev. Frank Kovacs: English Bible
Rev. Brian Murray: Theology
Rev. Jack Whytock: History
Bill McKay: Polity and Pastoral Care

Open questions from the floor followed each area of examination.

ORDER OF THE DAY

- **Motion:** That the Examination for Ordination for Rudy de Vries be arrested. **M/S/C**
- **Motion:** That the Examination for Ordination for Rudy de Vries be sustained. **M/S/C**

A copy of the Pastoral Call that the Presbytery intends to extend to Rudy was circulated.

- **Motion:** That the Canadian Presbytery approves the terms of the call to Rudy as presented. **M/S/C**
- **Motion:** That Rudy de Vries be permitted to labour "out of bounds" to serve in prison ministry with Cornerstone Bible Institute. **M/S/C**

Rev. David then asked Rudy if he accepted the terms of the call. Rudy acknowledged his acceptance of those terms. Rev. Bartsch offered prayer for Rudy and for his calling to the ministry at this time.

4. Rev. Fariborz Khandani.

During the World Witness Board meeting (April 12, 2007), Mr. Khandani was unanimously endorsed by the board. A call was then extended to him to serve as the Assistant Director of Theological Education for Talim Ministries. This call is contingent on his reception into the Canadian Presbytery. A job description for this calling was distributed to the presbytery. **(See Appendix 11)**

Rev. Khandani is an ordained minister in the PCA and all of his education requirements have been met. It is recommended that Rev. Khandani go through Dr. Whytock's "*Church History Course: History of the Associate Reformed Presbyterian Church*" so that he will have a deeper understanding of our denomination.

In order for Rev. Khandani to transfer into the Canadian Presbytery, the following steps need to be undertaken:

- a) The call from World Witness needs to be completed. As of April 12, 2007 the first part of the call (job description) had been completed and sent to M&HW. However, the financial terms of the call had not yet been completed. It was reported that once it would be completed and sent, the M&HW committee would meet to review the call and prepare to present it to presbytery.
- b) The M&HW requested that a meeting of presbytery be held in June during Synod, to examine and approve the call. Our presbytery must approve this call before the Georgia Presbytery of the PCA will transfer Mr. Khandani.
- c) The M&HW then suggested that Mr. Khandani be examined at the September Presbytery.

Rev. Khandani was given a few moments to address the presbytery on his hope for the future of the Christian church among the Iranian people both here in North America and in Iran. He is working at establishing groups in Toronto as well as working with satellite television broadcasts into Iran. His desire is to transfer his credentials into the Canadian Presbytery so that he can continue his work in the Toronto area. Rev. Khandani noted that Christianity is quickly growing among people of Muslim persuasion and in particular in Iran. With that growth he estimates they will require many more teachers and ministers who will be able to reach out to the people.

Rev. Khandani's associate, Mr. Tom Mayvaian, was allowed to address the presbytery at this time also. Mr. Mayvaian explained about his present situation in his ongoing studies for ministry and expressed his hope and desire for prayerful and possible future financial support for Christian ministry opportunities to Muslims in Canada.

- **Motion:** To adopt the report as a whole. **M/S/C**

CONGREGATIONAL LIFE COMMITTEE (Rev. Brian Murray)

1. Minutes to be received and approved. The 2006 Session Minutes from Grace Presbyterian Church, Trinity Associate Reformed Presbyterian Church, Riverside Associate Reformed Presbyterian Church and the Reformed Hungarian Presbyterian Church were received and examined according to the Form of Government.

- **Motion:** to receive and approve the minutes from Grace Presbyterian Church, Trinity Associate Reformed Presbyterian Church, Riverside Associate Reformed Presbyterian Church and the Reformed Hungarian Presbyterian Church. **M/S/C**
2. **Report on requested changes to the Book of Discipline.**
Rev. Murray reported that the General Synod is looking into revising the Form of Government which could include changes to the Book of Discipline.
 - **Motion:** To pass on the memorial to the General Synod Committee on the Form of Government (via Rev. Kingswood) for their study. **M/S/C**
 3. **Report on the Memorial re. Congregational Accountability.**
The committee is requesting more time to study the implications and ramifications of this memorial.
 - **Motion:** To grant the committee more time to further study this memorial and to return to presbytery with a report. **M/S/C**
 4. **Canadian Associates.**
There have few or no responses to requests for articles to be published in the Canadian Associates magazine. The editorial staff is requesting permission to change the format from a printed version of the magazine to one that is possibly internet based.
 - **Motion:** To refer this matter to the committee for their study of the feasibility and ramifications of a change to the format; and further to report back to the presbytery at the 2007 Stated Fall Meeting. **M/S/C**
 - **Motion:** To adopt the report as a whole. **M/S/C**

STEWARDSHIP COMMITTEE (Rev. Kevin Carter)

1. **Treasurer's Report.**
 - a) Rev. Carter reviewed the Treasurer's Report for the Canadian Presbytery ending December 31, 2006. **(See Appendix 12)**
 - **Motion:** To receive the 2006 Treasurer's Report as presented. **M/S/C**
2. The Stewardship committee is recommending that financial assistance be given to Canadian Presbytery missionaries with World Witness to facilitate their attendance at Stated Presbytery Meetings.
 - **Motion:** Missionaries of World Witness who are members of the Canadian Presbytery be afforded up to \$400 (CDN) yearly to assist their attendance at Stated Presbytery Meetings. **M/S/C**
3. The committee also noted that the court is reminded the Chairman of the Stewardship committee is to be notified by e-mail for expenses incurred for Presbytery business, which should include not just the amount for reimbursement, but also what work it pertains to.
 - **Motion:** To adopt the report as a whole. **M/S/C**

OLD BUSINESS

1. **Outreach Canada (Rev. John van Eyk)**
 - a) Outreach Canada is recommending an addition to the Manual of Procedure (as follows) in

order to facilitate meetings with mission congregations in the process of requesting organizations as particular churches in the presbytery.

- **Motion:** To add the following phrase to the Canadian Presbytery Manual of Procedure: *“Prior to the Presbytery meeting when a mission Church hopes to petition Presbytery for organization, the Provisional Session shall request Presbytery to establish an Assessment Committee of 2 ministers and 2 ruling elders within the region which would give recommendations to the Provisional Session with regards to the advisability of proceeding toward organization.”* **M/S/C**

This will be regarded as the First Reading of the amendment to the Canadian Presbytery Manual of Procedure.

- b) A report was given on the Ontario Region Retreat (December 1 & 2, 2006). There was a time of teaching and discussion on relationships within the leadership of the local Church. Discussion was also had on training opportunities for our officers.
 - c) Some discussion was entertained on Church planting in Ontario. There was discussion regarding the financial challenges to planting a Church and the difficulty of getting men to minister in Canada. The committee does not foresee any new Church plants beginning in the Ontario region in the near future. If one does begin it would be by a group requesting that they would be established as a mission or as a daughter Church of one of our existing congregations. In light of the daughter church model, it was suggested that Grace Woodstock and Riverside might want to share an intern to introduce an individual to ministering in Canada. Nothing has come of that, though Riverside will be having an intern for 8 weeks this summer. The committee discussed the possibility of the Presbytery helping local congregations finance an intern if the intern might be involved in contributing to a church planting venture. Currently the Canadian Presbytery has one mission congregation and some money in the Canadian Church Development Trust. We must continue to pray that God would open doors for the establishment of new congregations in Canada for the spread of the glorious gospel of our Redeemer.
 - d) The Maritime Region had discussed the possibility of having a student serve in that region in the summer. Mr. Brandon Cranshaw’s name was presented to the Committee. Mr. Cranshaw had understood that we had an intern position available for the purpose of church development and was eager to apply. The committee agreed that it was too premature at this time to offer any type of position to Mr. Cranshaw since the eastern churches had not fully solidified what the position would entail or how the person would be directed to serve within the Maritimes. As an aid to the eastern churches to help better determine what this intern position could be, Rev. Carter offered to formulate a proposal for an “assistant” to one of the congregations. This proposal would include and define: the actual position, the mandate, and the source of funding. The proposal would then be presented to the eastern presbyters for consideration and discussion prior to any submission to presbytery.
- **Motion:** To adopt the report as a whole. **M/S/C**

NEW BUSINESS

There was no “New Business” to report.

REPORTS OF MODERATOR COMMITTEE(S)

1. Excuses and Absences.

a) Rev. William Campbell, Rev. John Shearouse, send their regrets for their absence.

2. Resolutions. The following motion from the Excuses and Resolutions Committee was presented by Rev. Brian Murray.

• **Motion:**

Be it resolved that the Canadian Presbytery of the Associate Reformed Presbyterian Church , extends their sincere thanks to the Trinity Associate Reformed Presbyterian Church Mission Congregation of Chatham, ON for their warm hospitality and care for us over the past two days;

Be it also resolved that the Canadian Presbytery of the ARP extends their sincere thanks to the Chatham Free Reformed Church for allowing us the use of their facilities. M/S/C

DATES & LOCATIONS OF FUTURE MEETINGS OF THE CANADIAN PRESBYTERY (D.V.)

September 20-21/07: Riverside ARPC, Cambridge, ON

January 19/08: Teleconference Meeting

April 24-25/08: Grace Presbyterian Church, Woodstock, ON

ADJOURNMENT/ ANNOUNCEMENTS – CLOSING PRAYER AND BENEDICTION.

Rev. Els prayed and gave the benediction. The court adjourned at 12:15 p.m. with the singing of Psalm 133.

• **Motion:** To adjourn the meeting. M/S/C

Respectfully submitted and attested by:

Mr. Bill McKay
Principal Clerk

Rev. David Els
Moderator

APPENDIX 1 (April/07)**Report of Special Committee to Mt. Zion (ARP)**

The special committee was appointed by Presbytery on January 27, 2007 as this motion carried:

Following the request from the Session of Mt. Zion ARP Church (Moncton, NB), the Canadian Presbytery will form a committee to investigate the situation and make recommendations to the presbytery (as soon as possible) to help resolve growing tensions between some families and the Session that are beginning to seriously impact the life of that congregation.

The Presbytery appointed as committee members: Teaching Elders: John Shearouse, Rick Barnes and Jeff Kingswood as well as Ruling Elders: Henry Hogeterp, Mike Flewelling and Kevin Bigney. We met together first as a committee on February 1, 2007 via teleconferencing. There, we agreed to travel to Moncton for the dates of February 19 and 20 in order to collect information and bring counsel to the principals involved in the mounting tensions in that congregation.

We arrived in Moncton on the dates stated above and on February 19th at 7:00 PM the Committee met with the Session and concerned members of the Congregation of Mount Zion ARP who had been invited by Session. Rev. Shearouse then proceeded to outline the purpose of the Committee to those involved and the reasons involved in gathering them all together. This meeting was one in which those concerned had the opportunity first to confess and seek forgiveness for any wrongs they had done, and then to air their grievances and concerns. At this time the Committee was merely gathering the facts. The committee then met the next day and spent several hours mulling over the received information and then drawing up a list of recommendations to put forward in hope of working toward unity in the congregation. The recommendations were then received by presbytery with a few alterations and then presented to the same group as the evening previous. The recommendations seemed to have been received favourably in most cases.

A sub-committee consisting of John Shearouse and Mike Flewelling travelled to Moncton on the dates of March 3-4 in order to meet with the main parties individually and to see what they were planning to do, and to meet with the congregation as a whole. The sub-committee drew up a list of suggestions to help the parties implement the recommendations. These suggestions were presented to the Committee at a phone meeting on March 12, and it was agreed that these should be presented to Rev. Murray as suggestions (not recommendations) to provide the session with ideas about changes they could make. Rev. Shearouse met with Rev. Murray the next day in Truro (on March 13), and went over the suggestions.

The committee then met together on April 2 to discuss further plans for the committee's dealing with the situation at Mt. Zion. At this meeting, we decided to ask the Session for a written report of their plan of action. It was then decided that it would not be wise to call another congregational meeting before Spring Presbytery (as directed by Presbytery in the called meeting of Feb. 20), being too early to be able to make any meaningful assessment of progress at Mt. Zion. The plan of action from

the Mt. Zion session was received by the committee. Here is the plan in full: (Note: The recommendations stated in the body of the report below refer to the suggestions given to Rev. Murray at the March 13 meeting between him and Rev. Shearouse.)

The Session of Mount Zion's Plan of Action
Based on the Committee's Observations and
Suggestions

The Session of Mount Zion would like to thank the Presbytery and especially those who are serving on the committee for your care, concern and help in the life of our congregation. We as a Session have prayed, thought and discussed much over these issues and will continue to do so. As per the Committees request you will find below a very broad sketch of our plan of action regarding the Committees observations and suggestions. We have already begun to see positive fruit come from this difficult situation and pray that the Lord would continue to knit us together in the blessed faith and practice of our Lord.

1. The number one area that seemed to show itself was our need to practice, foster and encourage communication at Mount Zion. We as a Session will commit to the best of our abilities to actively strive to communicate within the Session itself, with the deacons and with the congregation as a whole. We will also strive to encourage this same attitude of transparency within the congregation itself. We feel that this will go a long way in alleviating the misunderstandings, suspicion and confusion that has become apparent at Mount Zion. (Recommendations 3, 6, 7c, 8,10)
2. The Session does not feel that it would be the best idea to abandon the practice of meeting before our worship services for prayer. However, to help alleviate the "wall" that some see between the Session and the congregation in this regard we have implemented a rotation where there will always be one elder whose sole job it will be to greet visitors and members. (Recommendation 1)
3. The Session has agreed to sit down and discuss Rev. Murray's duties and schedule to see if there are things that could be done to allow for more "personal pastoral care of the flock". (Recommendation 4)
4. The [name withheld] family will continue to pursue social contact with the [name withheld] family. (Recommendation 5)
5. Prayer requests will continue to be asked for prior to our worship services as this will allow the Session time to "think through creative ways to pray for matters they do not fully endorse". To facilitate this we have encouraged the congregation to continue to use our weekly "Prayer Prompter" for items of a less critical nature and encouraged them to speak either to the Pastor or their elder for more critical requests.(Recommendation 7a)
6. Surprises at congregational meetings will be dealt with by removing the option for surprise. As per our FOG 3:G:2:k:5 "other business shall be considered as indicated by the notice of the meeting". Our notices go out two weeks prior to the congregational meeting which means any "surprises" would have to be made known at least two weeks in advance to allow them to be put on the notice/agenda of the meeting. (Recommendation 7b)

The committee has not had time prior to Presbytery to review the plan together.

As unfortunate as the situation at Mt. Zion obviously is, we are encouraged to see an overall desire to strive to live together in unity. We pray and would encourage you all to pray to that end.

Kevin Bigney

John Shearouse

Secretary

Chairman

APPENDIX 2 (April/07)**PROPOSED CHANGES TO *FORM OF GOVERNMENT*****SUMMARY****Amendment No. 45**

Shall the *Form of Government*, **CHAPTER X, Section E.11.** be amended to read:

11. The call shall clearly state the amount of salary and other allowances, and shall include information as to manse, vacation, moving expense, medical and ~~hospitalization~~ group insurance and, except for calls to new fields or congregations which are unable to support a pastor (i.e., as an evangelist), shall include provisions for the church to make contributions to the General Synod in support of the Associate Reformed Presbyterian Retirement Plan (for churches in the United States) or to a locally-accredited and registered retirement plan approved by the presbytery (for churches located outside the United States), according to the guidelines approved by the General Synod. Calls shall provide for an annual review of the terms of the call. Without such a statement the call shall not be approved. The call shall meet all requirements of the Presbytery before approval. A call shall be presented to a pastor-elect by the Presbytery in which the congregation issuing the call is located.

At its discretion, presbytery may approve a call for a minister to serve as pastor without the provision for group insurance when a congregation is unable to support a minister on a full-time basis provided:

(a) the Presbytery has determined that the congregation presenting the call is unable to support a minister on a full-time basis and includes such provision in the printed call, and

(b) the minister works elsewhere at an occupation that has the approval of the Presbytery for labors outside the pastoral ministry (See Chapter XII.B.2), and

(c) the call acknowledges the minister's responsibility for providing acceptable insurance coverage for himself and, if appropriate, his family.

Amendment No. 46

Shall the following sections of the *Form of Government* be amended:

a. Chapter III, CONCERNING A PARTICULAR CONGREGATION OF THE CHURCH

1. Add Section B, DEFINITION AND PURPOSE OF A MISSION CONGREGATION ("MISSION") and reletter the current B - G to C - H:

B. DEFINITION AND PURPOSE OF A MISSION CONGREGATION ("MISSION")

1. A mission is a company of Christians, with their children, who are meeting together with the intention of forming an organized congregation of the Associate Reformed Presbyterian Church. It is distinguished from an organized congregation in that it is not governed by its own session, but is governed through a provisional session appointed by the presbytery.

2. The goal of a mission congregation is to become an organized congregation with its own session.

3. Mission congregations shall maintain membership rolls consisting of active, inactive, and non-communicant members as well as the names of those receiving the Sacrament of Baptism and the marriages and deaths of members. The mission shall maintain members on behalf of presbytery until such time as the mission becomes an organized congregation with its own session.

2. Amend Section "B" (Relettered "C", **THE STRUCTURE OF A CONGREGATION, Non-Self-Supporting Churches**):

- a. Change Heading to read: **Missions and Non-Self-Supporting Churches**

- b. Change Section "(a)" to read:

(a) Title to all local church property of missions and congregations that are non-self-supporting shall be acquired, mortgaged, held and transferred by the Presbytery in which such property is located.

3. Amend Section "C" (Relettered Section "D"), **PROCEDURE FOR ORGANIZING A NEW CONGREGATION** as follows:

- a. Add the following sentence to Section 1: It is also lawful and expedient to spread the Gospel by developing new congregations in geographical areas that lack a sufficient witness to the Gospel.
- b. Change Section 2 to read:
2. Prior to organization, a presbytery may upon its own initiative ~~or upon~~ establish a mission, or grant mission status at the request of a group of Christians who are working toward the development of developing an organized congregation. ~~grant mission status to the group. The Presbytery shall appoint for the Mission a Provisional Session of Associate Reformed Presbyterian ruling elders from neighboring congregations, wherever possible, or ruling elders who meet the standards of the Associate Reformed Presbyterian Church, with an ordained minister to serve as moderator until the congregation is organized and officers are elected in the regular manner and a pastor is elected and installed. See X.E.15. Until such time as the group is organized and officers are elected in the regular manner and a pastor is elected and installed, the presbytery shall~~
- a. appoint for the mission a provisional session of Associate Reformed Presbyterian ruling elders from neighboring congregations, wherever possible, or ruling elders who meet the standards of the Associate Reformed Presbyterian Church, and
 - b. appoint an ordained minister to serve as moderator, or
 - c. issue a call to an ordained minister to serve as the mission developer. Such a call shall be issued in accordance with the provisions for calls to particular congregations, chapter X.E, sections 11-16. The mission developer shall serve as moderator of the provisional session.
- c. Add new Section 3 and renumber present Sections 3-12.
3. A presbytery may, upon the request of an organized congregation within the presbytery, grant mission status to a group that this sponsoring church is developing. Until the mission is organized and officers are elected in the regular manner the presbytery shall
- a. Appoint the session of the sponsoring church to oversee the work on behalf of presbytery, or
 - b. Appoint a provisional session of Associate Reformed Presbyterian ruling elders from neighboring congregations, wherever possible, or ruling elders who meet the standards of the Associate Reformed Presbyterian Church, and
 - c. Appoint an ordained minister to serve as moderator, or
 - d. Issue a call to an ordained minister to serve as mission developer. Such a call shall be issued in accordance with the provisions for calls to particular congregations, chapter X.E, sections 11-16. The mission developer shall serve as moderator of the provisional session. The Presbytery shall consider input from the sponsoring church in the selection of the mission developer.
- d. Amend Current 11, which will become the new 12, to read:
12. Ruling elders shall immediately be elected in the regular manner. ~~Until these officers are ordained and installed, the presbytery or the commission shall appoint a Provisional Session. These officers shall immediately be ordained and installed by the presbytery or its commission.~~ Deacons may be elected in the regular manner.
- e. Add new number 13 and renumber the remaining paragraph.
13. If both the provisional session and the members of the mission desire the mission developer to be installed as the pastor on the day of organization of the mission as a particular congregation, then they shall follow the same procedure to call a pastor as outlined in chapter X, E, 6-11. If the mission developer is not being called at this time as pastor, then the presbytery shall appoint a moderator of the session until such time as a pastor is called.

b. **Chapter X – Concerning Ministers**, Section B.1 to read:

1. As a pastor of a particular congregation or as a mission developer.

Amendment No. 47

Shall the following sections of the *Form of Government* be amended:

a. Chapter III, CONCERNING A PARTICULAR CONGREGATION OF THE CHURCH, **Section C, PROCEDURE FOR ORGANIZING A NEW CONGREGATION**, add new **Section 4** and renumber **Sections 4-14**.

4. A presbytery may, upon its own initiative or at the request of Synod's Board of Outreach North America, call an evangelist to

- a. do preparatory work within the bounds of the presbytery toward establishing new missions, or
- b. develop missions outside the bounds of the presbytery with the approval of the presbytery, provided that this work receives prior approval from General Synod, and provided that any work within the bounds of another presbytery must receive the prior approval of that presbytery.

b. **Chapter X – CONCERNING MINISTERS, RESPONSIBILITIES OF A MINISTER**, Amend Section B.3. to read as follows:

3. As an evangelist.
 - a. A minister may serve as an evangelist as long as he is a member in good standing of some Presbytery.
 - b. ~~He shall preach the Word, administer the sacraments, and perform the duties of a pastor in new fields or in congregations which are unable to support a pastor. He may also devote himself entirely to preaching the Word in special evangelistic services under the supervision and direction of the pastor in whose charge he may be laboring.~~
 - b. A presbytery may issue a call to a minister as an evangelist in order to:
 - (1) do preparatory work within the bounds of the presbytery toward establishing new missions,
 - (2) develop missions outside the bounds of the presbytery with the approval of the presbytery, provided this work receives prior approval from the General Synod,
 - (3) perform the duties of a pastor, without being installed as pastor, in a congregation that is unable to support a pastor, or
 - (4) devote himself entirely to preaching the Word in special evangelistic services under the supervision and direction of the presbytery, or of the pastor in whose charge he may be laboring.

The evangelist shall always have as his primary duty the faithful sowing of the seed of the Gospel of Jesus Christ.
 - c. A presbytery may give an evangelist authority to preach the Word and administer the sacraments without the oversight of a session or provisional session. In special cases, the presbytery may also entrust the evangelist with authority to examine, receive, and dismiss members in a mission, and to train and examine potential ruling elders and deacons. The presbytery shall specify in writing the authority given to the evangelist, and may also specify the particular field and the time period in which this authority may be exercised.
 - d. When a presbytery calls an evangelist to develop missions outside the bounds of the presbytery, the evangelist shall work only with the approval of General Synod and in close cooperation with the presbytery's committee charged with new church development and Synod's Board of Outreach North America.

Amendment No. 48

Shall the Form of Government, **Chapter X.E., PROCEDURE FOR CALLS TO PARTICULAR CONGREGATIONS**, be amended as follows:

- a. Amend Section E.2 to read:
 2. The relationship between a minister and a congregation may be that of pastor, associate pastor, stated supply, ~~or~~ occasional supply, evangelist or, in the case of a mission congregation, mission developer.

- b. Add new 15 and 16, and renumber current 15 – 18.
15. The presbytery may call a minister to serve as an evangelist. The presbytery committee charged with the responsibility for new church development, church revitalization, or evangelism will serve as the nominating committee to submit the name of a nominee to the presbytery, along with the terms of call, for approval or rejection by the presbytery.
16. The presbytery may call a minister to serve as mission developer of a mission. The presbytery committee charged with the responsibility for new church development will serve as the nominating committee to submit the name of a nominee to the presbytery, along with terms of call, for approval or rejection by the presbytery.

Amendment No. 49

Shall the Form of Government, **Chapter XI.A., CONCERNING THE SESSION**, be amended as follows:

- a. Section A, ITS PURPOSE – Add Section 3 and Section 4
3. The presbytery initiating a mission may appoint a provisional session to exercise oversight of the mission on behalf of the presbytery. The provisional session will report to the appropriate committee of presbytery that is charged with responsibility for new church development.
4. If an organized ARP congregation is sponsoring a mission, the presbytery may appoint the session of the sponsoring church as the provisional session to oversee the mission on behalf of the presbytery. The sponsoring church session may choose to exercise its oversight through a subcommittee of the session.
- b. Section B, ITS AUTHORITY AND RESPONSIBILITIES – Add Sections 3 and 4 and renumber the present 3 as 5:
3. The provisional session overseeing a mission has the same responsibility as a session, but is a transitory authority aimed at preparing the mission to be governed under its own session. Presbytery has the primary oversight responsibility for the mission. This responsibility is usually exercised through the presbytery committee charged with the responsibility for new church development. The provisional session has secondary oversight and is accountable to the presbytery committee. Elders on the provisional session must be careful to allow the mission to develop its distinct identity and direction.
4. In order to carry out its responsibility to the presbytery, the provisional session has the power:
- a. To receive applicants into communicant church membership upon profession of faith in Jesus Christ, upon reaffirmation of faith in Jesus Christ, or upon transfer of membership.
 - b. To encourage parents who are communicant members to present their children for the Sacrament of Baptism.
 - c. To grant the appropriate certificate of transfer for any member in good standing upon proper request.
 - d. To admonish, rebuke, suspend, or exclude from the Sacrament of the Lord's Supper any member of the congregation found delinquent, according to the Rules of Discipline.
 - e. To instruct and examine potential ruling elders and deacons.
 - f. To work with the mission developer in setting the time and place of the preaching of the Word, the administration of the sacraments, and over all other religious services.
 - g. To ensure that the mission is submitting required reports to presbytery and synod.
 - h. To encourage and advise the mission developer. It is important that mutual trust be established between the mission developer and the session. He should look to the session as his strong supporters and encouragers. He should feel free to share his concerns and frustrations with them. The session should advise and counsel him concerning his work and ways to most effectively develop the mission.
 - i. To provide care and nurture to the people attending the mission. The provisional session members should attend the mission often enough so that they know and are known by the members of the mission.
 - j. To ensure proper oversight and stewardship of financial resources.
 - k. To keep the presbytery committee informed of concerns that may need the presbytery's attention.
 - l. To call a congregational meeting of the mission in order to elect a pulpit search

committee and vote upon the terms of a call to a pastor prior to the organization of the mission as a particular congregation.

m. To oversee all organizations within the mission, and in its discretion to require stated reports.

3. Section C – ITS ORGANIZATION

a. Add 2, and renumber present 2 -9.

2. The mission developer of a mission congregation, by virtue of his office, is the moderator of the provisional session.

b. Add new 11

11. A provisional session should hold at least one regular meeting each month.

APPENDIX 3 (April/07)

Nominations Committee Proposed Changes to MoP

2nd Reading

- 1) **PART B: OUTREACH CANADA; Article 1; Membership:**
 - b) Members of the committee shall be elected at the ~~Fall~~ Spring Meeting to serve a four-year rotation term beginning ~~January~~ July 1 of ~~the next calendar~~ that year.
- 2) **PART C: CONGREGATIONAL LIFE; Article 1; Membership:**
 - b) Members of the committee shall be elected at the ~~Fall~~ Spring Meeting to serve a four-year rotation term beginning ~~January~~ July 1 of ~~the next calendar~~ that year.
- 3) **PART D: MINISTER AND HIS WORK; Article 1; Membership:**
 - b) Members of the committee shall be elected at the ~~Fall~~ Spring Meeting to serve a four-year rotation term beginning ~~January~~ July 1 of ~~the next calendar~~ that year.
- 4) **PART E: NOMINATIONS; Article 1; Membership:**
 - b) Members of the committee shall be elected at the ~~Fall~~ Spring Meeting to serve a four-year rotation term beginning ~~January~~ July 1 of ~~the next calendar~~ that year.
- 5) **PART F: STEWARDSHIP; Article 1; Membership:**
 - b) Members of the committee shall be elected at the ~~Fall~~ Spring Meeting to serve a four-year rotation term beginning ~~January~~ July 1 of ~~the next calendar~~ that year.

Wording to be removed is shown as stuck-through with new wording being shown as underlined and italicized.

APPENDIX 4 (April/07)**Presbytery Meeting
ARP Women's Ministries - Canadian Representative
April 26 & 27, 2007**

Gentlemen thank you for inviting me to come here today to share with you what has been going on in the last year with regards to the Women's Ministries.

Last October I met with the presidents and other representatives for our fall board meeting at Bonclarken. During this meeting we talked about how the changes to the format of women's ministries were affecting the local churches. Many said that the women weren't sure what to do and that their numbers were much lower than they had been in the past. We were reminded that our purpose statement is "ARP Women's Ministries is an organization which encourages and equips the community of ARP women to minister together for God's glory and purpose. Our focus is on women developing their relationship with God, ministry to others and supporting the denomination through the local church." During a brainstorming session, where we looked at the different phrases of our purpose statement and how we could put these into practice, I tried to emphasize that we really need to work with our sessions and have the leaders in the churches become more involved so that we're not working on our own. After I had some time to think through what had been discussed, I wrote a letter to Peggy Gray, the Women's Ministries Executive Board President, and expressed my concerns that the women weren't taking the proper steps to work under their church leaders. I was glad that in her response Peggy agreed and that it would be something we would talk about at our next meeting in March.

Just a few weeks ago I was able to meet with the ladies again and this time the emphasis was put on working in and with churches and where and how we should be involved. I was able to recommend that the ladies (and their church leaders) read "Women's Ministries in the Local Church" by Ligon Duncan and Susan Hunt. The ladies from Riverside are going through this book with John and it is very clearly going through our roles in the church in a proper biblical order. It is exciting to learn again about how God has created us for different purposes and to see how that can be obediently and clearly worked out in the local churches.

There is much debate about whether or not a special Women's Ministries is actually needed on the Synodical level and the local church level. I have personally found it very helpful to meet with the ladies from the different areas to discuss ways that we can help the women in our churches grow in their relationship with the Lord and to encourage them as they live as godly examples in their homes, churches and communities. I do feel (especially after going through the Duncan/Hunt book) that there needs to be more involvement from the sessions of the local churches whether it is a women's, men's or children's ministry. In order for us to follow the proper Biblical standard for our roles in the church, the women need to be shown by the church leadership.

In February we were able to have the first Ontario ARP Women's Retreat hosted by Riverside ARP. Mrs. Tammy Bartsch was our speaker on the topic of Hospitality. Friday evening she spoke to us about Christ as our Host and the examples that he has given us in scripture. Her passage of reference was Romans 12:13 "practice hospitality". Tammy pointed out how Christ is often referred to as the living water and the bread of life, we are told to 'open wide our mouths and he will fill it with good things, and that he leads us by gentle waters. Saturday morning we were encouraged and challenged to open our homes to the unchurched and strangers, to have our families involved as well as some very practical applications. For sleeping arrangements, we had rented some rooms at a local hotel and were able to spend time getting to know each other while at the poolside. Saturday afternoon we also had time for discussion groups, where we were able to flesh out even more the different points that Tammy had made during her talks. There was also a Q&A time where we were again challenged to get out of our comfort zones and open our homes to welcome strangers and to make our churches more welcoming. The purpose of this weekend was for the ladies from the different churches to meet each other and build a bond of unity between the area churches. We were thrilled to have 45 ladies come and we were able to start great friendships. The ladies are looking forward to taking turns planning

different events and kept the ties established. Most ladies commented that it was going to be much easier to pray for the other churches because now there were some faces to put to the church instead of 'just a group of people' under the same denomination.

On display today and tomorrow is the finished Canadian Presbyterial quilt. Ladies from most of the churches, both in Ontario and the East Coast, made squares representing their church and area. We hope to have each of the churches take a turn to display it in your church and have it displayed at the Family Bible Conference at Bonclarken in July. It was a great encouragement to see the finished product from the work of the different churches and see God's grace in allowing our Presbytery to grow.

Respectfully Submitted,

Jennifer Hovestadt
ARP Women's Ministries
Canadian Representative

APPENDIX 5 (April/07)

GENERAL BY-LAW

BY-LAW NO. 1

A by-law relating generally to the transaction of the business and affairs of:

ASSOCIATE REFORMED PRESBYTERIAN CHURCHES IN CANADA

(Herein called the "corporation")

Table of Contents

Corporate Seal
Corporation Office
Conditions of Membership
Members' Meetings
Board of Directors
Powers of Directors
Directors' Meetings
Indemnities to Directors and Others
Officers
Duties of Officers
Committees
Executive Committee (Optional)
Execution of Documents
Minutes of Board of Directors (and Executive Committee)
Financial Year
Amendment of By-Laws
Auditors
Books and Records
Rules and Regulations
Interpretation
Model By-Law Supplement

Corporate Seal

1. The seal, an impression whereof is stamped in the margin hereof, shall be the seal of the corporation (seal need not be imprinted until after incorporation).

Corporation Office

2. Until changed in accordance with the Act, the Corporation Office of the corporation shall be in the city of Woodstock, in the province of Ontario.

Conditions of Membership

3. Membership in the corporation shall be limited to persons holding the position of ministers and ruling elders for a congregation within the Presbytery.

4. There shall be no membership fees or dues unless otherwise directed by the board of directors.
5. Any member may withdraw from the corporation by delivering to the corporation a written resignation [pursuant to Form of Government {FOG} chapter X.F] and lodging a copy of the same with the secretary of the corporation.
6. Any member may be required to resign by a vote of three-quarters (3/4) of the members at an annual meeting.

Members' Meetings

7. The annual or any other general meeting of the members shall be held via teleconference or at the office of the corporation or at any place in Canada as the board of directors may determine and on such day as the said directors shall appoint. The members may resolve that a particular meeting of members be held outside of Canada.
8. At every annual meeting, in addition to any other business that may be transacted, the report of the directors, the financial statement and the report of the auditors shall be presented and auditors appointed for the ensuing year. The members may consider and transact any business either special or general at any meeting of the members. Any three members of the board of directors or the president [also known as moderator] or principal clerk shall have power to call, at anytime, a general meeting of the members of the corporation. The board of directors shall call a special general meeting of members on written requisition of members carrying not less than 5% of the voting rights. 33% of ministers and duly elected ruling elders from 33% of the congregations present at a meeting will constitute a quorum.
9. Fourteen (14) days' written notice shall be given to each voting member of any annual or special general meeting of members. Notice of any meeting where special business will be transacted shall contain sufficient information to permit the member to form a reasoned judgment on the decision to be taken. There is no right to vote by proxy.

Each voting member present at a meeting shall have the right to exercise one vote.

10. A majority of the votes cast by the members present and carrying voting rights shall determine the questions in meetings except where the vote or consent of a greater number of members is required by the Act or these By-laws.
11. No error or omission in giving notice of any annual or general meeting or any adjourned meeting, whether annual or general, of the members of the corporation shall invalidate such meeting or make void any proceedings taken thereat and any member may at any time waive notice of any such meeting and may ratify, approve and confirm any or all proceedings taken or had thereat. For purpose of sending notice to any member, director or officer for any meeting or otherwise, the address of the member, director or officer shall be his last address recorded on the books of the corporation.

Board of Directors

12. The property and business of the corporation shall be managed by a board of directors, comprised of a minimum of five members from the corporation at large. The number of directors shall be determined from time to time by a majority of the directors at a meeting of the board of directors and sanctioned by an affirmative vote of at least two-thirds (2/3) of the members at a meeting duly called for the purpose of determining the number of directors to be elected to the board of directors.

Directors must be individuals, 18 years of age, with power under law to contract.

13. The applicants for incorporation shall become the first directors of the corporation whose term of office on the board of directors shall continue until their successors are elected.

At the first meeting of members, the board of directors then elected shall replace the provisional directors named in the Letters Patent of the corporation.

14. Directors shall be elected for a term of six (6) years by the members at an annual meeting of members. A member shall not be eligible for re-election to the Board until one (1) year has lapsed after the expiration of the most recent term of the member's office.

15. The office of director shall be automatically vacated:

- a) if at a special general meeting of members, a resolution is passed by 75% of the members present at the meeting that he be removed from office;
- b) if a director has resigned his office by delivering a written resignation to the secretary of the corporation;
- c) if he is found by a court to be of unsound mind;
- d) if he becomes bankrupt or suspends payment or compounds with his creditors;
- e) on death;

provided that if any vacancy shall occur for any reason in this paragraph contained, the board of directors by majority vote, may, by appointment, fill the vacancy with a member of the corporation.

16. The directors shall serve as such without remuneration and no director shall directly or indirectly receive any profit from his position as such; provided that a director may be paid reasonable expenses incurred by him in the performance of his duties. Nothing herein contained shall be construed to preclude any director from serving the corporation as an officer or in any other capacity and receiving compensation therefore.

17. A retiring director shall remain in office until the dissolution or adjournment of the meeting at which his retirement is accepted and his successor is elected.

Powers of Directors

18. The directors of the corporation may administer the affairs of the corporation in all things and make or cause to be made for the corporation, in its name, any kind of contract which the corporation may lawfully enter into and, save as hereinafter provided, generally, may exercise all such other powers and do all such other acts and things as the corporation is by its charter or otherwise authorized to exercise and do.

19. The directors shall have power to authorize expenditures on behalf of the corporation from time to time and may delegate by resolution to an officer or officers of the corporation the right to employ and pay salaries to employees. The directors shall have the power to enter into a trust arrangement with a trust company for the purpose of creating a trust fund in which the capital and interest may be

made available for the benefit of promoting the interest of the corporation in accordance with such terms as the board of directors may prescribe.

The board of directors is hereby authorized, from time to time

- a) to borrow money upon the credit of the corporation, from any bank, corporation, firm or person, upon such terms, covenants and conditions at such times, in such sums, to such an extent and in such manner as the board of directors in its discretion may deem expedient;
- b) to limit or increase the amount to be borrowed;
- c) to issue or cause to be issued bonds, debentures or other securities of the corporation and to pledge or sell the same for such sums, upon such terms, covenants and conditions and at such prices as may be deemed expedient by the board of directors;
- d) to secure any such bond, debentures or other securities, or any other present or future borrowing or liability of the company, by mortgage, hypothec, charge or pledge of all or any currently owned or subsequently acquired real and personal, movable and immovable, property of the corporation, and the undertaking and rights of the corporation.

20. The board of directors shall take such steps as they may deem requisite to enable the corporation to acquire, accept, solicit or receive legacies, gifts, grants, settlements, bequests, endowments and donations of any kind whatsoever for the purpose of furthering the objects of the corporation.

21. The board of directors may appoint such agents and engage such employees as it shall deem necessary from time to time and such persons shall have such authority and shall perform such duties as shall be prescribed by the board of directors at the time of such appointment.

22. Remuneration for all officers, agents and employees and committee members shall be fixed by the board of directors by resolution. Such resolution shall have force and effect only until the next meeting of members when such resolution shall be confirmed by resolution of the members, or in the absence of such confirmation by the members, then the remuneration to such officers, agents or employees and committee members shall cease to be payable from the date of such meeting of members.

Directors' Meetings

23. Meetings of the board of directors may be held at any time and place to be determined by the directors provided that 48 hours notice of such meeting shall be given, other than by postal mail, to each director. Notice by postal mail shall be sent at least 14 days prior to the meeting. There shall be at least one (1) meeting per year of the board of directors. No error or omission in giving notice of any meeting of the board of directors or any adjourned meeting of the board of directors of the corporation shall invalidate such meeting or make void any proceedings taken thereat and any director may at any time waive notice of any such meeting and may ratify, approve and confirm any or all proceedings taken or had thereat. Each director is authorized to exercise one (1) vote.

24. A majority of directors in office, from time to time, but no less than two directors, shall constitute a quorum for meetings of the board of directors. Any meeting of the board of directors at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions by or under the bylaws of the corporation.

Indemnities to Directors and Others

25. Every director of the corporation and their heirs, executors and administrators, and estate and effects, respectively, shall from time to time and at all times, be indemnified and saved harmless out of the funds of the corporation, from and against;
- a) all costs, charges and expenses which such director sustains or incurs in or about any action, suit or proceedings which is brought, commenced or prosecuted against him, or in respect of any act, deed, matter of thing whatsoever, made, done or permitted by him, in or about the execution of the duties of his office or in respect of any such liability;
 - b) all other costs, charges and expenses which he sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by his own wilful neglect or default.

Officers

26. The officers of the corporation shall be a president (also known as moderator], vice-president (also known as vice-moderator), secretary (also known as principal clerk) and treasurer and any such other officers as the board of directors may by by-law determine.
27. The president shall be elected at an annual meeting of members. Officers other than president of the corporation shall be appointed by resolution of the board of directors at the first meeting of the board of directors following an annual meeting of members.
28. The president and vice-president of the corporation shall hold office for 1 year and the secretary and treasurer shall hold office for 3 years from the date of their respective appointment or election or until their successors are elected or appointed in their stead. Officers shall be subject to removal by resolution of the board of directors at any time.

Duties of Officers

29. The president shall be the chief executive officer of the corporation. He shall preside at all meetings of the corporation and of the board of directors. He shall have the general and active management of the affairs of the corporation. He shall see that all orders and resolutions of the board of directors are carried into effect.
30. The vice-president shall, in the absence or disability of the president, perform the duties and exercise the powers of the president and shall perform such other duties as shall from time to time be imposed upon him by the board of directors.
31. The treasurer shall have the custody of the funds and securities of the corporation and shall keep full and accurate accounts of all assets, liabilities, receipts and disbursements of the corporation in the books belonging to the corporation and shall deposit all monies, securities and other valuable effects in the name and to the credit of the corporation in such chartered bank of trust company, or, in the case of securities, in such registered dealer in securities as may be designated by the board of directors from time to time. He shall disburse the funds of the corporation as may be directed by proper authority taking proper vouchers for such disbursements, and shall render to the president and directors at the regular meeting of the board of directors, or whenever they may require it, an accounting of all the transactions and a statement of the financial position, of the corporation. He shall also perform such other duties as may from time to time be directed by the board of directors.

32. The secretary may be empowered by the board of directors, upon resolution of the board of directors, to carry out his affairs of the corporation generally under the supervision of the officers thereof and shall attend all meetings and act as clerk thereof and record all votes and minutes of all proceedings in the books to be kept for that purpose. He shall give or cause to be given notice of all meetings of the members and of the board of directors, and shall perform such other duties as may be prescribed by the board of directors or president, under whose supervision he shall be. He shall be custodian of the seal of the corporation, which he shall deliver only when authorized by a resolution of the board of directors to do so and to such person or persons as may be named in the resolution.
33. The duties of all other officers of the corporation shall be such as the terms of their engagement call for or the board of directors requires of them.

Committees

34. The corporation may appoint committees whose members will hold their offices at the will of the corporation. The corporation shall determine the duties of such committees and may fix by resolution, any remuneration to be paid.

Executive Committee

35. There shall be an executive committee composed of not fewer than five (5) members appointed by the board of directors inclusive of the principal officers of the corporation and the chairmen of all standing committees. The executive committee shall exercise such powers as are authorized by the corporation. Any executive committee member may be removed by a majority vote of the corporation. Executive committee members shall receive no remuneration for serving as such, but are entitled to reasonable expenses incurred in the exercise of their duty.
36. Meetings of the executive committee shall be held at any time and place to be determined by the members of such committee provided that forty-eight (48) hours notice of such meeting shall be given, other than by postal mail, to each member of the committee. Notice by postal mail shall be sent at least 14 days prior to the meeting. A majority of principal officers plus at least one standing committee chairman shall constitute a quorum. No error or omission in giving notice of any meeting of the executive committee or any adjourned meeting of the executive committee of the corporation shall invalidate such meeting or make void any proceedings taken thereat and any member of such committee may at any time waive notice of any such meeting and may ratify, approve and confirm any or all proceedings taken or had thereat.

Execution of Documents

37. Contracts, documents or any instruments in writing requiring the signature of the corporation, shall be signed by any two officers and all contracts, documents and instruments in writing so signed shall be binding upon the corporation without any further authorization or formality. The directors shall have power from time to time by resolution to appoint an officer or officers on behalf of the corporation to sign specific contracts, documents and instruments in writing. The directors may give the corporation's power of attorney to any registered dealer in securities for the purposes of the transferring of and dealing with any stocks, bonds, and other securities of the corporation. The seal of the corporation when required may be affixed to contracts, documents and instruments in writing signed as aforesaid or by any officer or officers appointed by resolution of the board of directors.

Minutes of Board of Directors (and Executive Committee)

38. The minutes of the board of directors (or the minutes of the executive committee) is available to all members of the corporation upon request.

Financial Year

39. Unless otherwise ordered by the board of directors, the fiscal year end of the corporation shall be December 31.

Amendment of By-Laws

40. The by-laws of the corporation not embodied in the letters patent may be repealed or amended by by-law, or a new by-law relating to the requirements of subsection 155(2) of the Canada Corporations Act, may be enacted by a majority of the directors at a meeting of the board of directors and sanctioned by an affirmative vote of at least two-thirds (2/3) of the members at a meeting duly called for the purpose of considering the said by-law, provided that the repeal or amendment of such by-laws shall not be enforced or acted upon until the approval of the Minister of Industry has been obtained.

Auditors

41. The members shall, at each annual meeting, appoint an auditor to audit the accounts and annual financial statements of the corporation for report to the members at the next annual meeting. The auditor shall hold office until the next annual meeting provided that the directors may fill any casual vacancy in the office of the auditor. The remuneration of the auditor shall be fixed by the board of directors.

Books and Records

42. The directors shall see that all necessary books and records of the corporation required by the by-laws of the corporation or by any applicable statute or law are regularly and properly kept.

Rules and Regulations

43. The board of directors may prescribe such rules and regulations not inconsistent with these by-laws relating to the management and operation of the corporation as they deem expedient, provided that such rules and regulations shall have force and effect only until the next annual meeting of the members of the corporation when they shall be confirmed, and failing such confirmation at such annual meeting of members, shall at and from that time cease to have any force and effect.

Interpretation

44. In these by-laws and in all other by-laws of the corporation hereafter passed unless the context otherwise requires, words importing the singular number or the masculine gender shall include the plural number or the feminine gender, as the case may be, and vice versa, and references to persons shall include firms and corporations.

ENACTED the *27th* day of *April, 2007*.

David Els

Moderator

Bill McKay

Stated Clerk

APPENDIX 6 (April/07)

**PROPOSED CHANGES TO THE CANADIAN PRESBYTERY
MANUAL OF PROCEDURE**

PART G: (TRUSTEES) BOARD OF DIRECTORS

Article 1

Membership:

- a) ~~This~~ The Board of Directors shall ~~(have at least four (4))~~ be composed of not fewer than five (5) members chosen from the Presbytery-at-large. ~~in view of social interests and abilities~~
- b) Members of the ~~committee~~ Board of Directors shall be elected at the ~~(Stated) Fall~~ Stated Spring Meeting to serve a six year term beginning ~~January~~ July 1 of ~~the next calendar~~ that year.
- c) Members of the Board of Directors shall not be eligible for re-election to the committee until one (1) year has elapsed after the close of their term of service.
- d) The Board of Directors shall exercise such powers as authorized by the Presbytery.
- e) Any Board member may be removed by a majority vote of the Presbytery.
- f) Board members shall receive no remuneration for serving as such, but are entitled to reasonable expenses incurred in the exercise of their duty.

Article 3

Meetings

- a) Meetings of the Board of Directors shall be held at any time and place to be determined by the members of such committee provided that forty-eight (48) hours written notice of such meeting shall be given, other than by mail, to each member of the committee. Notice by mail shall be sent at least 14 days prior to the meeting.
- b) A majority of directors in office, from time to time, but no less than two directors, shall constitute a quorum for meetings of the board of directors. Any meeting of the board of directors at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions by or under the bylaws of the corporation.

APPENDIX 7 (April/07)

Trinity Associate Reformed Presbyterian Church

Pastor: Rev. Henry G. Bartsch

Unity L02D
405 Riverview Drive
Chatham, Ontario
N7M 5J5
Telephone (519) 354-3240
Email: trinityarpchurch3@bellnet.ca



April 26, 2007

To the Fathers and Brothers of the Canadian Presbytery

Subject: Report from Trinity ARP Mission, Chatham, Ontario

Greetings in the name of Jesus Christ our Lord! Once again it is our privilege to present this report to you.

“Sailing On”

As you are well aware, our application for organization this spring was declined. You may be eager to know how things have been going since then. A good way to sum it up is, “We're sailing on.”

First, the challenge given to us by the Canadian Presbytery – to be unified, to be Christ-like as a church, and to be patient as we await organization – was well received by most of the congregation.

Second, Mr. Henry Van Til was duly installed as Ruling Elder. He is respected in our congregation, and our members willingly committed themselves to his care.

Third, the development of current ruling elders and deacons, and the preparation of other men for these offices is on-going. The Outreach Canada committee report confirmed once again our need for godly leadership, and we are taking up the challenge. The local elders and deacon meet monthly to discuss diaconal concerns and to review principles and practices of diaconal work. I have also been meeting with a potential candidate for leadership development every two weeks. And, of course, we are praying for more godly leaders.

Fourth, the Provisional Session is determined to do a better job in the areas of communication, accessibility, and pastoral leadership. We are developing a schedule with the elders of Grace ARP to make our meetings more regular.

When our application was declined, the wind was taken out of our sails for a little while, but we didn't sink; we are sailing on.

Some Challenges and Losses

- The geographical distance between members is an ongoing challenge. Pray that our people would not become weary of driving long distances to church, and that we would not neglect to minister to our long-distance families.

- A family of eleven has returned to their former church in Wallaceburg. They transferred their membership in an orderly way and left in a friendly manner, for which we were thankful.
- The Session has been busy with a number of pastoral issues. Pray particularly for the strengthening of marriages and a firm intention to be biblically minded in all things.

Good News

- A new family with two children has been faithfully attending. They are happy with the church and it has been exciting to see them grow in some needy areas. Pray that they will join our church, as they are not united with any congregation at this time.
- A family of five had absented themselves from Trinity about a year ago. To our joy they have returned. They made reconciliation where needed and were glad to come back.
- Visitors have been coming. Currently three families have shown an interest in Trinity. They drop in occasionally, and are in regular contact with families of our church. Our hope is that they will attend more frequently.
- Our Youth Fellowship continues to meet twice a month.
- We have a team of five going to Haiti to help build an orphanage.
- We have had two baptisms since the September Presbytery meeting.

Attendance

Our attendance continues to be approximately 80 in the morning, and 73 in the evening.

Finances

Our average giving per Sunday is \$1,780.00. This is below budget by about \$420.00. We trust that the Lord will help us with our obligations as the congregation is faithful with its offerings.

Missions

We no longer financially support church planter Jonathan Holst (who was serving in Neath, Wales with the Evangelical Presbyterian Church in England and Wales) because, sadly, that work had to be closed. We continue to support Haddington House, MT3, Greenville Seminary, and the church planting fund of the Canadian Presbytery.

Thank you so much for your participation and your oversight of this work. Do not forget us. Pray for the Lord's blessing on the preaching, the sacraments, the Wednesday prayer meetings, and our fellowship.

For Jesus' Kingdom,

Rev. Henry Bartsch
(On behalf of Session)

APPENDIX 8 (April/07)

April 26, 2007

Pastor John R. Shearouse
Chairman, Minister and His Work Committee
Canadian Presbytery, ARP Synod

Dear Pastor Shearouse,

Greetings in our Lord Jesus! As the Canadian Presbytery meets this week, please know that our thoughts and prayers are with you.

Last fall we corresponded regarding your student of theology Bill Van Doodewaard. I wanted to give you an update on his progress and seek your presbytery's blessing on an internship opportunity that we would like to offer him. I believe that Bill has already explained this opportunity to you.

Bill and his wife Rebekah along with their daughter Anna have been integrated fully as adherents into the life and ministry of the Sycamore congregation. They faithfully attend worship, the sacraments, and other functions in the body life of the church. Bill has preached for us on several occasions, and each time he has opened the word for us with clarity, warmth and helpful application. We have noted progress in his moving from a "professorial-only" presence in the pulpit to one that is also more pastoral and proclaiming in nature. He demonstrates humility and a teachable spirit as well, as he seeks and receives well my feedback to his manuscripts and sermons. The church has received gladly both this family's fellowship and Bill's ministry of teaching.

Through the years the Lord has used our congregation to encourage and train quite a number of pastoral interns. In the past few months we have put together a proposal, spawned by the Lord putting this desire in the heart of our session and providing the necessary funds, to offer to Bill an internship over the next year (please see the accompanying covenant). We trust this will not only help and encourage Bill in his progress, but will also meet needs here in our congregation's ministry. Just last evening our session met and approved this covenant. We would now seek the approval of your presbytery and, given that, will be taking it to the Sycamore congregation this next week for final approval.

We value your fellowship and entrustment of the Van Doodewaards to us, and rejoice in this opportunity to continue to labor jointly with you. If you have any questions or concerns, please contact me.

In Christ's Service,

Barry York, Pastor
Sycamore Reformed Presbyterian Church
Kokomo, IN 46901 USA
(765) 457-6682
PastorYork@juno.com

APPENDIX 9 (April/07)

Bill Van Doodewaard

*Pastoral Internship Covenant
Sycamore Reformed Presbyterian Church
Kokomo, Indiana*

August 2007 – July 2008

Objective: In the spirit of II Timothy 2:2 which states, “The things which you have heard from me in the presence of many witnesses, these entrust to faithful men, who will be able to teach others also, the Pastoral Internship invites you to work alongside the pastor to help him both in fulfilling and learning the ministry to which we have been called.

Our Commitment

- To further develop your heart, wisdom, character and skills to equip you for pastoral ministry
- To expose you more closely to the daily life and ministry of the pastorate
- To deepen your vision, convictions and skills for evangelism and disciple-making ministry in the church
- To give you opportunities to lead the people of God
- To provide helpful critique and evaluation in your ministry, both of the Word of God and to the people of God
- To guide you and cooperate with your presbytery as you move toward ordination
- To encourage you and provide time for you to complete your doctrinal work
- To aid you in securing the proper visa to make this internship possible

Your Responsibilities

- Meeting regularly with the pastor and/or his assistant for prayer and planning regarding ministry activities
- Attending session meetings
- Assisting in the teaching at Sycamore Covenant Academy
- Participating in visitation and outreach
- Preaching at least monthly in the evening service and on occasion in the morning, as well as presiding over the elements of the worship services
- Traveling with the pastor as schedules allow to assist in responsibilities and to learn in greater measure about the life of the broader church
- Being available for assignments given to him by the pastor and session
- Teaching subjects such church history, theology and Biblical studies for the Bible class program on Sabbath mornings

Financial & Time Arrangements

Through a private grant given to Sycamore Reformed Presbyterian Church, we offer you a total package of \$40,000 to be disbursed as follows:

Student Aid	\$15,000
Health Insurance	\$5,000
Stipend	\$20,000

The health insurance will cover the premiums for a catastrophic policy for your family with the remainder being reserved in a health reimbursable account.

In addition, you may receive payment for other teaching and preaching opportunities as approved by the session.

You are expected to spend three days per week in ministry with Sycamore RPC and use the other days for research. You will also have up to four weeks to travel as needed to Scotland for your doctoral work, family needs and for vacation.

As a student and Canadian citizen, you take full responsibility for paying the necessary taxes under your country's tax code.

This covenant was signed and dated on _____, 2007.

Bill VanDoodewaard, Intern

Tom Dinkledine, Elder

Bob McKissick, Elder

Greg Fisher, Clerk

Barry York, Pastor

APPENDIX 10 (April/07)**Call of Mr. Rudy de Vries to the ministry of Prison Chaplain**

We, the officers and members of the Canadian Presbytery of the Associate Reformed Presbyterian Church, being well satisfied with your ministerial qualifications, and confident that we have been led to you by the Holy Spirit as one whose ministry will be profitable to the Church of Jesus Christ, do earnestly call you, Rudy de Vries, to undertake the office of Minister of Word and Sacrament to serve as a Prison Chaplain with Cornerstone Bible Institute. On the acceptance of this call we promise you in the discharge of your duty all proper support and encouragement for the discharge of your ministry.

We issue this call with the understanding that Cornerstone Bible Institute has, in consultation with you, established in writing the following level of support for you upon your acceptance of this call:

- (a) Pay you an annual salary of \$31,650.00 in at least monthly payments.
- (b) Provide you with a housing allowance of \$16,266.00 in at least monthly payments.
- (c) Utilities of \$3,252.00 annually.
- (d) Pay automobile expenses at the level of .44 per km for all prison related ministries.
- (e) Grant you a book allowance of \$1,000.00 annually.
- (f) Grant you an allowance of \$800.00 annually for further training/seminars.
- (h) Pay for your and your dependents' participation in an insurance program equitable to that provided by other churches in the General Synod (Life, dependent life, medical, dental, accidental death and dismemberment, and disability). This sum will be \$3,252.00.
- (i) Pay into a Retirement Plan at a percentage equal to the amount set by the General Synod for American A.R.P. churches. In 2007 this amount will be \$4,571.00
- (j) Grant you an annual vacation of 3 weeks.
- (k) Grant you an annual study leave of 1 week.
- (l) Review with you annually the adequacy of this compensation.

Total package: \$60,791.00

In addition to this support from Cornerstone Bible Institute, we, of the Canadian Presbytery, agree to pay your travel expenses up to \$1,200/yr for the meetings of the Canadian Presbytery and the ARP Synod.

In an effort to help us maintain proper oversight of your ministry as a presbytery, we ordinarily require that you give a report to Presbytery at the stated meetings of the Presbytery,

Approved by the Canadian Presbytery on this 27th day of April A.D. 2007.

Moderator
Rev. David Els

Stated Clerk
Bill McKay

APPENDIX 11 (April/07)

Assistant Director of Theological Education for Talim Ministries
(Job description)

Preamble:

The recent growth of Iranian churches inside and outside of Iran, exciting as it is, has brought serious challenges with it as well. The main challenge is to train Godly leaders, educating the future leaders, and equipping them to become competent Bible teachers and disciple makers. We need to address this challenge before it reaches to the level of crisis of leadership. To this end, Talim Ministries is hiring an assistant director for theological education.

Brief Description:

The assistant director for Theological education will work in collaboration with the leadership of Talim ministries as well as the World Witness and the ARP in a team approach to ministry, and reports to the Rev. Tat Stewart. He will develop key relationships among the Farsi-speaking congregations both inside and outside of Iran and mobilize them to engage in identifying individuals with leadership potentials, to foster a healthy growth and training of future church leaders.

Responsibilities:

Focus – Mobilize Iranian Christian adults ranging from high-school graduates to working adults, as well as lay-leaders of Iranian churches to grow in the knowledge, love, and obedience of God.

Lessen planning – researching, writing, translating, editing, and developing series of curriculum for different levels of leadership training as well as identifying and developing resources for recruiting, training and deploying emerging leaders.

Relationships and pastoral care – the culture of Iran is highly relational, therefore this individual must possess the people's skills necessary to accompany people towards faith in God through Jesus Christ, encouraging them to become better students of the Bible, teaching those skills necessary for reading and understanding the scriptures, community life and care ministry of the church, foster spiritual growth, develop leadership, and empower the people to use their gifts and skills through Kingdom involvement. He will have to also develop a network of relationships that will foster mutual caring for members, including visitation, prayer and hospitality

Practical steps:

Translation projects – one or two days a week will be dedicated to translating materials from English to Farsi to be used either on the Talim's website or for radio broadcasting.

Team Work – collaborate with the existing Iranian church leaders and qualified Bible teachers inside Iran and in Diaspora.

A sample week schedule:

Monday:	Translation for Leading the Way
Tuesday:	Research and study for recording three programs for Petra
Wednesday:	Recording of three video lessons for Petra
Thursday:	Translation for Talim
Friday:	Research and study for Graduate studies
Saturday:	Persian Seminary

